

**MINUTES OF THE
REGULAR MEETING
LAKEHURST BOARD OF EDUCATION
TUESDAY, FEBRUARY 11, 2014
(HELD IN THE MEDIA CENTER OF THE LAKEHURST ELEMENTARY SCHOOL)**

A. CALL TO ORDER – 7:01 P.M.

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on January 28, 2014, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mr. Oliver	President	Present
Mr. Malden	Vice President	Present
Mrs. Septor	Member	Present
Mr. Hanily	Member	Present
Mr. Burton	Member	Present

Determination of existence of Quorum necessary to take action, by Board Secretary/School Business Administrator.

ALSO PRESENT

<u>X</u>	Dr. Barneman	Assistant Superintendent
<u>X</u>	Mr. Parlman	School Business Administrator
<u>X</u>	Mr. Zabarsky	School Board Attorney
<u>X</u>	Mrs. Rucci	Vice Principal
<u>X</u>	Members of the Staff	
<u>X</u>	Members of the Public	

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

CLOSED SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 (New Jersey Statutes Annotated) permits the exclusion of the Public from a Meeting in certain circumstances; and

WHEREAS, the public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE, BE IT RESOLVED by the Lakehurst Board of Education in the County of Ocean and the State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the herein after specified subject matter(s).
2. The general nature of the subject matter to be discussed is as follows:

Legal, Budget and Personnel

3. It is anticipated that the matter(s) discussed will not be made public at any foreseeable time in the future;

CLOSED SESSION (Continued)

4. This Resolution shall become effective immediately.

A Motion was made by Mr. Hanily and seconded by Mr. Malden to move on the above Resolution.

ROLL CALL VOTE:

Mr. Burton	Aye
Mr. Hanily	Aye
Mr. Malden	Aye
Mrs. Septor	Aye
Mr. Oliver	Aye

Time In: 7:05 PM

Time At Conclusion Of Closed Session: 7:31 PM

D. APPROVAL OF MINUTES

A Motion was made by Mrs. Septor and seconded by Mr. Hanily to dispense with the reading and approve the minutes of the:

- Regular Session Minutes of January 21, 2014

ROLL CALL VOTE:

Mr. Burton	Aye
Mr. Hanily	Aye
Mrs. Septor	Aye
Mrs. Malden	Aye
Mr. Oliver	Aye

E. BOARD OF EDUCATION INFORMATION COMMITTEE REPORT/SPECIAL REPORT

F. SUPERINTENDENT'S REPORT

1. Enrollment Report:	<u>January 2013</u>	<u>January 2014</u>
Total Students	420	418

2. Fire Drill Report:

	<u>Date</u>	<u>Time</u>	<u>Duration</u>
a.	01/13/14	1:50 p.m.	1 minute 2 seconds
b.	01/27/14	1:51 p.m.	54 seconds

3. Building Lockdown Security Drill – Outside Shooter:

a.	01/30/2014	9:10 a.m.	8 minutes
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Exhibit: 13-23

4. HIB Report – January - (1) Reported
(1) Investigation (pending)

G. VICE PRINCIPAL'S REPORT

H. BUSINESS ADMINISTRATOR'S REPORT

Presentation of 2012-2013 Audit by a representative of Robert A. Hulsart and Company.

I. CORRESPONDENCE TO AND FROM THE BOARD

J. PUBLIC COMMENTS ON AGENDA ITEMS

K. NEW BUSINESS

L. BOARD BUSINESS

1. To Approve the sharing of a Superintendent with the Island Heights Board of Education for the period February 11, 2014 through June 30, 2016, at a cost of \$40,000.00 per year prorated.

A Motion was made by Mr. Malden and seconded by Mr. Hanily to Confirm and Approve Business Items 1.

ROLL CALL VOTE:

Mr. Burton	Aye
Mr. Hanily	Aye
Mrs. Septor	Aye
Mrs. Malden	Aye
Mr. Oliver	Aye

M. FINANCE

1. To Approve for Payment of Bills listed on the Bill Resolution dated February 11, 2014, totaling \$821,953.35.
2. To Accept the Secretary's Report A-148 for December 31, 2013, with a Cash Balance of \$1,767,031.39.
3. To Accept the Treasurer's Report A-149 for December 31, 2013, with a Cash Balance of \$1,767,031.39.
4. To Accept the Certification of No Over-expenditures:
Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parlman, Board Secretary, certify that as of December 31, 2013, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

Board Secretary

Date

5. To Accept Financial Reporting:
Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of December 31, 2013, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the of the fiscal year.

FINANCE (Continued)

6. To Approve the 2012-2013 Audit presented by Robert A. Hulsart and Company without any recommendations.
7. To Confirm the Phone Poll Approval of January 22, 2014 of the following resolution for a Professional Service Proposal from Spiezle Architecture Group for the Design, Bidding and Construction phases of the ROD Grant Projects for the Lakehurst Elementary School according to Exhibit 13-22, for a total fee of \$209,650.00, including Reimbursable Bidding related costs of \$1,350.00.

Exhibit 13 – 22

A Motion was made by Mr. Malden and seconded by Mrs. Septor to Approve and Confirm Finance Items 1 - 7.

ROLL CALL VOTE:

Mr. Burton	Aye
Mr. Hanily	Aye
Mrs. Septor	Aye
Mrs. Malden	Aye
Mr. Oliver	Aye

N. PERSONNEL

1. To approve Jennifer Streich, as a student speech pathology intern, from The Richard Stockton College of New Jersey, for a total of 36 hours from February 17, 2014 through April 25, 2014.
2. Name: Michael Kelley
Date: March 4, 2014
Topic: Practical Strategies to Help Struggling Readers Meet CCS's in Reading
Place: Mansion on Main Street
3000 Main Street
Voorhees, N.J. 08043
Cost: \$229.00 and Mileage
3. Name: Karyn Dynak
Date: April 3, 2014
Topic: Retention and Study Skills
Place: Monmouth Mall – Lower Level
Route 35 and 36
Eatontown, N.J. 07724
Cost: Mileage

A Motion was made by Mrs. Septor and seconded by Mr. Malden to Approve Personnel items 1 - 3.

ROLL CALL VOTE:

Mr. Burton	Aye
Mr. Hanily	Aye
Mrs. Septor	Aye
Mrs. Malden	Aye
Mr. Oliver	Aye

O. POLICY

1. To Confirm the Phone Poll Approval of January 22, 2014 of the first reading of the following Policies and Regulations:

Policy 1240	Evaluation of Superintendent
Policy 3142	Nonrenewal of Nontenured Teaching Staff Member
Policy 3144	Certification of Tenure Charges
Policy 3221	Evaluation of Teachers
Policy 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Policy 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
Policy 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
Policy 4146	Nonrenewal of Nontenured Support Staff Member
Regulation 1240	Evaluation of Superintendent
Regulation 3142	Nonrenewal of Nontenured Teaching Staff Member
Regulation 3144	Certification of Tenure Charges
Regulation 3221	Evaluation of Teachers
Regulation 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Regulation 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
Regulation 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
Regulation 4146	Nonrenewal of Nontenured Support Staff Member

2. To Confirm the Phone Poll Approval of January 22, 2014 of the second reading of the following Policies:

Policy 5120	Assignment of Pupils
Policy 5300	Automated External Defibrillators (AEDS)
Policy 5533	Pupil Smoking
Policy 7434	Smoking in School Buildings and on School Grounds
Policy 7522	School District Provided Technology Devices to Staff Members

A Motion was made by Mrs. Septor and seconded by Mr. Malden to Approve and Confirm Policy items 1 - 2.

ROLL CALL VOTE:

Mr. Burton	Abstain
Mr. Hanily	Aye to Item 1, Abstain to Item 2
Mrs. Septor	Aye
Mrs. Malden	Aye
Mr. Oliver	Aye

P. PROGRAM

1. To Approve and Confirm the following field trip requests:

a.	Grade:	Seventh Grade
	Destination:	Manchester Nursing Home 1770 Tobin Avenue Manchester, N.J. 08759
	Program:	Self Esteem/Community Outreach Service
	Date:	February 13, 2014
	Time:	10:15 a.m. - 11:15 a.m.
	Transportation:	Bus

PROGRAM (Continued)

- b. Grade: First Grade – Ms. Barbieri and Ms. Menchini
- Destination: Jenkinson’s Aquarium
300 Ocean Avenue
Point Pleasant Beach, N.J. 08742
- Program: Science Curriculum
- Date: March 5, 2014
- Time: 9:00 a.m. – 1:45 p.m.
- Transportation: Bus

A Motion was made by Mrs. Septor and seconded by Mr. Hanily to Approve Program item 1(a- b).

ROLL CALL VOTE:

- Mr. Burton Aye
- Mr. Hanily Aye
- Mrs. Septor Aye
- Mrs. Malden Aye
- Mr. Oliver Aye

ANNOUNCEMENTS

- Friday, February 14, 2014 School Open Staff and Students
- Monday, February 17, 2014 School Open Staff and Students
- Thursday, February 27, 2014 Cap & Gown Makeup Pictures
- Friday, February 28, 2014 Spirit Day

COMMUNICATION FROM THE PUBLIC

- Cold weather policy will be reviewed for children entering the building in the morning.

ADJOURNMENT

A Motion was made by Mr. Hanily and seconded by Mr. Malden to adjourn the Regular Meeting of the Board of Education at 8:35 P.M..

RESPECTFULLY SUBMITTED