



**LAKEHURST SCHOOL DISTRICT  
LAKEHURST ELEMENTARY SCHOOL**

301 UNION AVENUE, LAKEHURST, NEW JERSEY 08733  
(732) 657-5741 Fax (732) 408-0681  
[www.lakehurstschool.org](http://www.lakehurstschool.org)

**Mrs. Loren B. Fuhring  
Superintendent**

**Dr. Clifford Barneman  
Assistant Superintendent**

**Mrs. Stephanie Rucci  
Vice Principal**

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January 29, 2019

Dear Parents/Guardians:

To ensure the safety of our students and the efficiency of our morning arrival and afternoon dismissal procedures, please review and abide by the following:

Morning Arrival:

- All Prek students must be walked to their line up area by a parent/guardian. Please supervise your child until Prek staff arrives.
- There is NO PARKING OR DROPPING OFF on Pine Street between the staff parking lot driveways or in front of the blacktop where students line up. This area is for buses/vans only.
- Do not double park on Pine Street. You must wait for a spot to be available in order to pull up to the curb.
- Do not leave your car unattended and idling at the curb.
- You may only cross the street at the intersections where there are crossing guards. Do not allow your child to cross between the cars.
- All students will enter the building between 8:00 AM-8:05 AM. If you arrive after 8:05 AM, please bring your child to the main office via the front doors on Union Ave. All students must be in homeroom by 8:10 AM or he or she will be marked tardy.

Afternoon Dismissal:

- All Prek students attending the after care program until 2:40 PM must be picked up promptly at 2:40 PM, regardless of whether or not they have siblings being dismissed at 2:45 PM.
- If it is not a parent/guardian picking up the student on a regular basis, you must notify the teacher or main office. Staff will ask for photo ID before the student is released; Please have it readily available.
- Please be prompt in your arrival. Students in grades K-2 dismiss at 2:40 PM and grades 3-8 dismiss at 2:45 PM.

Thank you for your cooperation and understanding.

Respectfully,

Stephanie Rucci