

**MINUTES OF THE
REGULAR MEETING
LAKEHURST BOARD OF EDUCATION
TUESDAY, OCTOBER 21, 2014
(HELD IN THE MEDIA CENTER OF THE LAKEHURST ELEMENTARY SCHOOL)**

A. CALL TO ORDER - 7:12 p.m.

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on July 10, 2014, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mr. Oliver	President	Present
Mr. Malden	Vice President	Present
Mrs. Septor	Member	Present
Mr. Burton	Member	Present
Mr. Hetzel	Member	Present

Determination of existence of Quorum necessary to take action, by Board Secretary/School Business Administrator.

ALSO PRESENT

<u>X</u>	Mrs. Fuhring	Superintendent
<u>X</u>	Dr. Barneman	Assistant Superintendent
<u>X</u>	Mr. Parlman	School Business Administrator
<u>X</u>	Mr. Zabarsky	School Board Attorney
<u>X</u>	Mrs. Rucci	Vice Principal

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

CLOSED SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 (New Jersey Statutes Annotated) permits the exclusion of the Public from a Meeting in certain circumstances; and

WHEREAS, the public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE, BE IT RESOLVED by the Lakehurst Board of Education in the County of Ocean and the State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the herein after specified subject matter(s).
2. The general nature of the subject matter to be discussed is as follows:

Personnel/Legal

3. It is anticipated that the matter(s) discussed will not be made public at any foreseeable time in the future;

CLOSED SESSION (Continued)

4. This Resolution shall become effective immediately.

A Motion was made by Mr. Malden and seconded by Mr. Burton to move on the above Resolution.

ROLL CALL VOTE:

Mr. Hetzel
Mr. Burton
Mrs. Septor
Mr. Malden
Mr. Oliver

Time In: 7:11 p.m.

Time At Conclusion Of Closed Session: 7:42 p.m.

D. APPROVAL OF MINUTES

A Motion was made by Mr. Malden and seconded by Mrs. Septor to dispense with the reading and Approve the:

- Minutes of Board Work Session September 16, 2014
- Minutes of Regular and Closed Session Meeting September 16, 2014
- Minutes of Board Retreat September 23, 2014

ROLL CALL VOTE:

Mr. Hetzel Aye
Mr. Burton Aye
Mrs. Septor Aye
Mrs. Malden Aye
Mr. Oliver Aye

E. BOARD OF EDUCATION INFORMATION COMMITTEE REPORT/SPECIAL REPORT**F. SUPERINTENDENT'S REPORT**

1. Enrollment Report:	<u>September 2013</u>	<u>September 2014</u>
Total Students	410	378

G. ASSISTANT SUPERINTENDENT'S REPORT

1. HIB Report – September: (0) Investigations
(0) Unconfirmed
2. EVVRS – 2013/2014 (6) Violence
Reporting Period # 2: (5) Out of School Suspensions

H. VICE PRINCIPAL'S REPORT

1. Fire Drill Report:

	<u>Date</u>	<u>Time</u>	<u>Duration</u>
a.	09/12/14	8:58 a.m.	58 seconds
b.	09/24/14	1:56 p.m.	60 seconds

2. Building Lockdown with Remediation Security Drill Report:

	<u>Date</u>	<u>Time</u>	<u>Duration</u>
	09/17/14	2:04 p.m.	7 minutes 21 seconds

Exhibit: 14-06

I. BUSINESS ADMINISTRATOR'S REPORT**J. CORRESPONDENCE TO AND FROM THE BOARD****K. PUBLIC COMMENTS ON AGENDA ITEMS****L. OLD BUSINESS**

- Curriculum Coordination with Manchester
- Middle School experience differentiation from Elementary School
- Exterior Lighting Minimum Requirements
- Exterior Rooftop Drainage Concerns
- Extra Lots and Playground/Basketball Court (timelines)

M. NEW BUSINESS

- At this time, Mr. Oliver announced his resignation as Board President.

N. BOARD BUSINESS

1. To Confirm and/or Approve the following requests for the use of Lakehurst District facilities:

- a. Organization Name: Junior Girl Scouts
Organization Address: 308 Maple Street, Lakehurst
Date(s) Desired: Thursdays (2014-2015 School Year)
Time Desired: 6:00 to 8:30 p.m.
Proposed Use: Meetings
Equipment Requested: Cafeteria, Tables
- b. Organization Name: LES - Title I/BSI
Organization Address: 301 Union Avenue, Lakehurst
Date(s) Desired: 10/2/14
Time Desired: 6:00 to 7:00 p.m.
Proposed Use: Meetings
Equipment Requested: Media Center, Smart Board
- c. Organization Name: Student Activities
Organization Address: 301 Union Avenue, Lakehurst
Date(s) Desired: 10/30/14
Time Desired: 3:00 to 4:00 p.m.
Proposed Use: Halloween Crafts
Equipment Requested: Cafeteria, Tables, Trash Cans
- d. Organization Name: Student Activities
Organization Address: 301 Union Avenue, Lakehurst
Date(s) Desired: 10/30/14
Time Desired: 5:30 to 8:00 p.m.
Proposed Use: School Dance
Equipment Requested: Cafeteria, Tables, Trash Cans
- e. Organization Name: LES - Title I
Organization Address: 301 Union Avenue, Lakehurst
Date(s) Desired: 11/13/14
Time Desired: 6:30 to 8:00 p.m.
Proposed Use: Technology/BSI Night
Equipment Requested: Media Center, Computer Labs, Classrooms
TBD, Smart Board, Mobile Carts

BOARD BUSINESS (Continued)

- f. Organization Name: LES PTA
 Organization Address: 301 Union Avenue, Lakehurst
 Date(s) Desired: 11/03/14
 Time Desired: 7:30 to 2:30 p.m.
 Proposed Use: Class Pictures
 Equipment Requested: Gym, Bleachers, Tables, Chairs
- g. Organization Name: Xtreme Action
 Organization Address: 517 Union Avenue, Lakehurst
 Date(s) Desired: Monday Evenings (pending availability)
 Time Desired: 6:00 to 7:00 p.m.
 Proposed Use: Practice
 Equipment Requested: Cafeteria
- h. Organization Name: Lakehurst Elementary School
 Organization Address: 301 Union Avenue, Lakehurst
 Date(s) Desired: 10/28/14
 Time Desired: 6:30 to 7:30 p.m.
 Proposed Use: Community/Cyber Bullying & HIB
 Equipment Requested: Cafeteria
- i. Organization Name: Lakehurst-Manchester Soccer Association
 Organization Address: P.O. Box 11, Lakehurst
 Date(s) Desired: Saturdays 08/01/14 – 11/22/14
 Time Desired: Varies
 Proposed Use: Soccer Practice
 Equipment Requested: Field

2. To Approve the submission of the QSAC Statement of Assurance.

A Motion was made by Mr. Hetzel and seconded by Mr. Burton to Approve Board Business Items 1 (a-i) and 2.

ROLL CALL VOTE:

Mr. Hetzel	Aye
Mr. Burton	Aye
Mrs. Septor	Aye
Mrs. Malden	Aye
Mr. Oliver	Aye

O. FINANCE

- To Approve for Payment of Bills listed on the Bill Resolution dated October 21, 2014 totaling \$1,592,469.48.
- To Accept the Secretary's Report A-148 for September 30, 2014, with a Cash Balance of \$3,556,507.88.
- To Accept the Treasurer's Report A-149 for September 30, 2014, with a Cash Balance of \$3,556,507.88.
- To Accept the Certification of No Over-expenditures:
 Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parlman, Board Secretary, certify that as of September 30, 2014, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

 Board Secretary

 Date

FINANCE (Continued)

5. To Accept Financial Reporting:

Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of September 30, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. To Approve payment of Document G702 Application No. 3 to Gingerelli Bros., Inc. according to the following schedule: (said payment approved as submitted to Spiegle Architects)

Original Contract Sum	\$1,802,216.00
Net Change by Change Orders	\$ 176,187.83
Contract Sum Date	\$1,978,403.83
Total Completed & Stored to Date:	\$1,587,138.25

Retainage

Adj % of Completed Work	\$40,290.45
Stored Material	\$ 0.00

Total Retainage	\$ 40,290.45
Total Earned Less Retainage	\$1,546,847.80
Less Previous Certificates for Payment	\$ 710,032.80
Current Payment Due	\$ 836,815.00
Partial Payment	\$ 775,000.00
Balance to Finish, Including Retainage	\$ 493,371.03

7. To Approve payment of Document G702 Application No. 5 to MJJ Construction, LLC according to the following schedule: (said payment approved as submitted to Spiegle Architects)

Original Contract Sum	\$ 216,000.00
Net Change by Change Orders	\$ 31,604.67
Contract Sum Date	\$ 247,604.67
Total Completed & Stored to Date:	\$ 245,444.67

Retainage

Adj % of Completed Work	\$12,272.23
Stored Material	\$ 0.00

Total Retainage	\$ 12,272.23
Total Earned Less Retainage	\$ 233,172.44
Less Previous Certificates for Payment	\$ 225,290.60
Current Payment Due	\$ 7,881.84

8. To Approve Authorizing participation in the "Municipalities Continuing Disclosure Cooperation" as per exhibit. **Exhibit: 14-07**

9. To Approve the 2014-2015 Parental Contract for Student Transportation for Student ZR6025037713 at a cost of \$18,300.

10. To Approve receipt of \$250.00 for applying for the Ocean First Model Classroom Grant.

FINANCE (Continued)

A Motion was made by Mr. Malden and seconded by Mrs. Septor to Approve Finance Items 1 - 10.

ROLL CALL VOTE:

Mr. Hetzel	Aye
Mr. Burton	Aye
Mrs. Septor	Aye
Mrs. Malden	Aye
Mr. Oliver	Aye

P. PERSONNEL

1. To. Confirm and Approve the following Professional Development activities:

- a. Name: Helen Bayne
Date: 08/07/14
Topic: Padcamp 2014
Place: Galloway Middle School
Cost: Mileage
- b. Name: Cherie Menchini, Susan Kotch, and Cliff Barneman
Date: 09/23/14
Topic: Exploring & Understanding the Mentoring Process
Place: SRI of ETTC Building, Galloway, NJ
Cost: Mileage
- c. Name: Conrad Cote
Date: 10/15/14
Topic: Arts & Sciences
Place: Long Beach Island Foundation, Loveladies, NJ
Cost: \$85.00; Mileage
- d. Name: Karla O'Malley
Date: 10/22/14
Topic: American Sign Language the Basics
Place: Monmouth Mall
Cost: Mileage
- e. Name: Mike Kelley, Lisa Chapman
Date: 10/24/14
Topic: Foundations, Level 3
Place: Mommouth Mall
Cost: \$135.00 per person; Mileage
- f. Name: Karen Robinson
Date: 10/28/14
Topic: Best Practices for Remediating Bullying
Place: Monmouth Mall
Cost: Mileage
- g. Name: Karla O'Malley
Date: 10/28/14
Topic: Best Practices for Remediating Bullying
Place: Monmouth Mall
Cost: Mileage

PERSONNEL (Continued)

- h. Name: Susan Fehskens
Date: 10/30/14
Topic: Science in the K-3 Classroom
Place: SRI of ETTC Building, Galloway, NJ
Cost: Mileage
- i. Name: Andrew Fullerton
Date: 11/13/14
Topic: Middle School Students – Greater Responsibility for Behavior
Place: Monmouth Mall
Cost: Mileage
- j. Name: Susan Fehskens
Date: 11/13/14
Topic: Middle School Students – Greater Responsibility for Behavior
Place: Monmouth Mall
Cost: Mileage
- k. Name: Maureen DeSanto-Scott
Date: 11/19/14
Topic: Flipping the Classroom
Place: Monmouth Mall
Cost: Mileage
- l. Name: Dawn Jauch
Date: 11/20/14
Topic: Learners with Dyslexia
Place: Monmouth Mall
Cost: Mileage
- m. Name: David Loder
Date: 11/25/14
Topic: Turning Three Transition from EI in Pre-K
Place: LRC Central, Trenton, NJ
Cost: Mileage
- n. Name: Maureen DeSanto-Scott
Date: 12/02/14
Topic: Secondary Emotional & Behavioral
Place: Monmouth Mall
Cost: Mileage
- o. Name: Mary Ellen Hess
Date: 12/09/14
Topic: OCD School Based Anxiety/School Phobia
Place: Monmouth Mall
Cost: Mileage
- p. Name: Joanne Putvinski
Date: 12/09/14
Topic: OCD School Based Anxiety/School Phobia
Place: Monmouth Mall
Cost: Mileage

PERSONNEL (Continued)

- q. Name: David Loder, Clifford Barneman
Date: 12/11/14
Topic: WISC – V Training
Place: Monmouth Mall
Cost: \$35.00 per person and Mileage
- r. Name: Paula Connolly-Close
Date: 12/16/14
Topic: Developing Social Language
Place: Monmouth Mall
Cost: Mileage
- s. Name: Paula Connolly-Close
Date: 05/05/15
Topic: Evidence-Based Practice for Students with ASD
Place: Monmouth Mall
Cost: Mileage
- t. Name: Karen Robinson
Date: 05/07/15
Topic: The Art of Shadowing Students with Autism
Place: Monmouth Mall
Cost: Mileage
- u. Name: Dawn Jauch
Date: 05/12/15
Topic: Making Inclusion Work
Place: Monmouth Mall
Cost: Mileage
- v. Name: Susan Fehskens
Date: 12/13/15
Topic: Technology Toolbox for Teachers
Place: Monmouth Mall
Cost: Mileage
- w. Name: Karla O'Malley
Date: 05/14/15
Topic: American Sign Language
Place: Monmouth Mall
Cost: Mileage
- x. Name: Paula Connolly-Close
Date: 05/20/15
Topic: Building Social Skills with Movement
Place: Monmouth Mall
Cost: Mileage
3. To Approve Susan Fehskens as First Lego League Team Supervisor for the remainder of the 2014-2015 school year.
4. To Approve Susan Kotch as Facilitator for the Literature Club for the remainder of the 2014-2015 school year.

PERSONNEL (Continued)

5. To Approve Michael Kelley for elementary education course work titled, "Sociological and Cultural Foundations of Elementary Education" for the 2014-2015 school year.
6. To Confirm and Approve Matthew Fullerton as a volunteer soccer coach, pending completion of each criminal history check and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to N.J.S.A.
7. To Approve a Maternity Leave for Melissa Dolan effective 1/10/15.

A Motion was made by Mrs. Septor and seconded by Mr. Malden to Approve/Confirm Personnel Items 1(a-x) - 6.

ROLL CALL VOTE:

Mr. Hetzel	Aye
Mr. Burton	Aye
Mrs. Septor	Aye
Mrs. Malden	Aye
Mr. Oliver	Aye

Q. PROGRAM

1. To Approve and Confirm the following field trip requests:

- | | |
|-----------------|-------------------------|
| a. Grade: | MD1 & MD2 |
| Destination: | Lehmann School |
| Program: | Service Learning |
| Date: | 10/29/14 |
| Time: | 9:30 a.m. to 12:30 p.m. |
| Transportation: | Bus |
| Cost: | None |
| b. Grade: | 5 th Grade |
| Destination: | Jakes Branch |
| Program: | Science |
| Date: | 11/17/14 |
| Time: | 9:30 a.m. to 2:00 p.m. |
| Transportation: | Bus |
| Cost: | None |

2. To Approve participation in the backpack program for the Food Bank of Monmouth-Ocean Counties.

A Motion was made by Mr. Malden and seconded by Mrs. Septor to Approve Program Items 1 (a-b) and 2.

ROLL CALL VOTE:

Mr. Hetzel	Aye
Mr. Burton	Aye
Mrs. Septor	Aye
Mrs. Malden	Aye
Mr. Oliver	Aye

R. POLICY

1. To Abolish the following policy:

Policy 1522 School-level Planning
POLICY (Continued)

2. To Approve the first reading of the following policies and regulations:

Policy 5305	Health Services Personnel
Policy 5306	Health Services to Nonpublic Schools
Policy 5308	Student Health Records
Policy 5310	Health Services
Policy 5339	Screening for Dyslexia
Policy 5530	Substance Abuse
Policy 5600	Student Discipline/Code of Conduct
Policy 5756	Transgender Students
Policy 8505	Wellness Policy/Nutrient Standards for Meals and Other Foods

Regulation 5306	Health Services to Nonpublic Schools
Regulation 5308	Student Health Records
Regulation 5310	Health Services
Regulation 5530	Substance Abuse
Regulation 5600	Student Discipline/Code of Conduct

3. To Approve the second reading of the following policies and regulations:

Policy 2412	Home Instruction Due to Health Condition
Policy 2417	Student Intervention and Referral Services
Policy 2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
Policy 5200	Attendance
Policy 5610	Suspension
Policy 5611	Removal of Students for Firearms Offenses
Policy 5612	Assaults on District Board of Education Members or Employees
Policy 5613	Removal of Students for Assaults with Weapons Offenses
Policy 5620	Expulsion
Policy 8462	Reporting Potentially Missing or Abused Children

Regulation 2412	Home Instruction Due to Health Condition
Regulation 2417	Student Intervention and Referral Services
Regulation 2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
Regulation 5200	Attendance
Regulation 5610	Suspension
Regulation 5611	Removal of Students for Firearms Offenses
Regulation 5612	Assaults on District Board of Education Members or Employees
Regulation 5613	Removal of Students for Assaults with Weapons Offenses
Regulation 8462	Reporting Potentially Missing or Abused Children

A Motion was made by Mrs. Septor and seconded by Mr. Burton to Table Policy Items 1 - 3.

ROLL CALL VOTE:

Mr. Hetzel	Aye
Mr. Burton	Aye
Mrs. Septor	Aye
Mrs. Malden	Aye
Mr. Oliver	Aye

ANNOUNCEMENTS

- Halloween Parade October 31, 2014
- Abbreviated Day for Students (Staff In-Service) October 31, 2014
- Class Picture Day November 3, 2014
- First Marking Period Ends November 5, 2014
- School Closed - NJEA Convention November 6-7, 2014
- School Closed - Veteran's Day Observation November 10-11, 2014
- Portal Opens to View Report Cards November 13, 2014
- Individual Picture Makeup Day November 14, 2014
- Board of Education Meeting November 18, 2014

COMMUNICATION FROM THE PUBLIC

- Mrs. Batiato recommended that we print Agendas back to back to save paper; Also asked if the Parent Portal can be extended to the younger grades; and suggested that a fruit basket be established in the cafeteria

ADJOURNMENT

A Motion was made by Mr. Malden and seconded by Mr. Burton to adjourn the Regular Meeting of the Board of Education at 8:34 p.m.

ROLL CALL VOTE:

Mr. Hetzel	Aye
Mr. Burton	Aye
Mrs. Septor	Aye
Mrs. Malden	Aye
Mr. Oliver	Aye

RESPECTFULLY SUBMITTED