

**MINUTES OF THE  
REGULAR MEETING  
LAKEHURST BOARD OF EDUCATION  
TUESDAY, NOVEMBER 25, 2014  
(HELD IN THE MEDIA CENTER OF THE LAKEHURST ELEMENTARY SCHOOL**

**A. CALL TO ORDER – 7:00 p.m.**

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on November 6, 2014, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Mr. Oliver	Member	Present
Mr. Malden	Vice President	Present
Mrs. Septor	Member	Present
Mr. Burton	Member	Present
Mr. Hetzel	Member	Present

Determination of existence of Quorum necessary to take action, by Board Secretary/School Business Administrator.

**ALSO PRESENT:**

<u>X</u>	Mrs. Fuhring	Superintendent
<u>X</u>	Dr. Barneman	Assistant Superintendent
<u>X</u>	Mr. Parlman	School Business Administrator
<u>X</u>	Mr. Zabarsky	School Board Attorney
<u>X</u>	Mrs. Rucci	Vice Principal

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

Due to the resignation of Mr. Oliver as President of the Board of Education, we will take nominations for the position of President of the Lakehurst Board of Education. Position to be served until the Reorganization Meeting in January:

**NOMINATION FOR PRESIDENT (18A:15-1)**

A Motion was made by Mr. Oliver and seconded by Mrs. Septor to nominate Mr. Malden for President of the Board.

**ROLL CALL VOTE:**

Mr. Hetzel	Aye
Mr. Burton	Aye
Mrs. Septor	Aye
Mr. Malden	Aye
Mr. Oliver	Aye

Hearing no further nominations for President, a unanimous vote was cast for Mr. Malden for Board President.

**PRESIDENT ASSUMES CHAIR**

**NOMINATION FOR VICE-PRESIDENT (18A:15-1)**

A Motion was made by Mr. Oliver and seconded by Mr. Malden to nominate Mr. Burton for Vice-President of the Board.

## ROLL CALL VOTE:

Mr. Hetzel     Aye  
Mr. Burton     Aye  
Mrs. Septor    Aye  
Mr. Oliver     Aye  
Mr. Malden     Aye

Mr. Burton is the new Board Vice-President.

**CLOSED SESSION RESOLUTION**

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 (New Jersey Statutes Annotated) permits the exclusion of the Public from a Meeting in certain circumstances; and

WHEREAS, the public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE, BE IT RESOLVED by the Lakehurst Board of Education in the County of Ocean and the State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the herein after specified subject matter(s).
2. The general nature of the subject matter to be discussed is as follows:

Board Business

3. It is anticipated that the matter(s) discussed will not be made public at any foreseeable time in the future;
4. This Resolution shall become effective immediately.

A Motion was made by Mr. Burton and seconded by Mrs. Septor to move on the above Resolution.

## ROLL CALL VOTE:

Mr. Hetzel     Aye  
Mr. Burton     Aye  
Mrs. Septor    Aye  
Mr. Malden     Aye  
Mr. Oliver     Aye

Time In: 7:03 p.m.

Time At Conclusion Of Closed Session: 7:28 p.m.



**J. CORRESPONDENCE TO AND FROM THE BOARD****K. PUBLIC COMMENTS ON AGENDA ITEMS****L. OLD BUSINESS**

- Exterior Lighting Minimum Requirements
- Exterior Rooftop Drainage Concerns
- Extra Lots and Playground/Basketball Court (timelines)

**M. NEW BUSINESS**

A Motion was made by Mr. Oliver and seconded by Mr. Burton to request Spiezzle Architectural Group's legal opinion on the tile work performed by Gingerelli Construction.

**ROLL CALL VOTE:**

Mr. Hetzel     Aye  
 Mrs. Septor   Aye  
 Mr. Oliver     Aye  
 Mr. Burton    Aye  
 Mr. Malden    Aye

**N. BOARD BUSINESS**

1. To Approve and Confirm the following requests for the use of Lakehurst District facilities:

- |                       |                                 |
|-----------------------|---------------------------------|
| a. Organization Name: | LES PTA                         |
| Organization Address: | 301 Union Avenue, Lakehurst, NJ |
| Date(s) Desired:      | 11/13/14                        |
| Time Desired:         | 2:00 – 6:00 p.m.                |
| Proposed Use:         | Fundraiser                      |
| Equipment Requested:  | Cafeteria and Tables            |
| b. Organization Name: | Student Activities – 5K Run     |
| Organization Address: | 301 Union Avenue, Lakehurst, NJ |
| Date(s) Desired:      | 12/06/14 or 12/13/14            |
| Time Desired:         | 8:00 a.m. – 12:00 noon          |
| Proposed Use:         | Fundraiser                      |
| Equipment Requested:  | Gym hallway, bathrooms, cones   |

2. To Approve the NJQSAC 2013-2014 District Improvement Plan (DIP) in the area of Instruction and Program (purchase of LAL and Math programs, NWEA/MAP assessment and Odyssey intervention, professional development, extension of the instructional school day).
3. To Approve the ESEA (NCLB) 2014-2015 Progress Target Action Plan as required by the Elementary and Secondary Education Act.
4. To Approve the Tentative Budget Calendar for the 2015-2016 Lakehurst School Budget.

**Exhibit: 14-09**

**BOARD BUSINESS** (Continued)

A Motion was made by Mr. Oliver and seconded by Mr. Burton Approve and Confirm Board Business Items 1 (a & b) – 4.

## ROLL CALL VOTE:

Mr. Hetzel     Aye  
Mrs. Septor    Aye  
Mr. Oliver     Aye  
Mr. Burton     Aye  
Mr. Malden    Aye

**O. FINANCE**

1. To Approve for Payment of Bills listed on the Bill Resolution dated November 25, 2014, totaling \$936,871.30.
2. To Accept the Secretary's Report A-148 for October 31, 2014, with a Cash Balance of \$3,152,997.56.
3. To Accept the Treasurer's Report A-149 for October 31, 2014, with a Cash Balance of \$3,152,997.56
4. To Accept the Certification of No Over-expenditures:  
Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parliman, Board Secretary, certify that as of October 31, 2014, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

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Board Secretary

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Date

5. To Accept Financial Reporting:

Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of October 31, 2014, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FINANCE (Continued)

6. To Confirm the following transfers within the 2014-2015 school budget.

<u>Account</u>	<u>Description</u>	<u>Amount</u>
11-999-291-270	EmpBen- Health	-16,667.00
11-999-221-102	SalSupInstr	16,667.00

7. To Approve graduate coursework (Professional Seminar in Special Education 3.0 credits) for Michael Kelley for the Spring 2015 semester.

8. To Approve payment of Document G702 Application No. 4 to Gingerelli Bros., Inc. according to the following schedule: (said payment approved as submitted to Spiezle Architects)

Original Contract Sum	\$1,802,216.00
Net Change by Change Orders	\$ 343,848.79
Contract Sum Date	\$2,146,064.79
Total Completed & Stored to Date:	\$1,806,058.46

## Retainage

Adj % of Completed Work	\$51,236.45
Stored Material	\$ 0.00

Total Retainage	\$ 51,236.45
Total Earned Less Retainage	\$1,754,822.01
Less Previous Certificates for Payment	\$1,546,847.80
Current Payment Due	\$ 207,974.21
Balance to Finish, Including Retainage	\$ 391,242.78

9. To Approve a Contract between Lakehurst Board of Education (receiving school) and Barnegat Township Board of Education (sending school) for two displaced children for the 2014-2015 school year at an annual cost of \$12,176 (pre-k student SID # 3753774113) and \$12,631 (1<sup>st</sup> grade student SID # 8966959477) for the period 11/13/14 through 11/24/14.

10. To Approve a Contract between Lakehurst Board of Education and Manchester Township Board of Education for the 2014-2015 school year for a pre-k student (SID # 1544663466) at an annual cost of \$26,843 and \$1,922 for the extended school year effective 11/19/14 through 06/30/15.

A Motion was made by Mrs. Septor and seconded by Mr. Oliver to Approve and Accept Finance Items 1 – 10.

## ROLL CALL VOTE:

Mr. Hetzel Aye  
 Mrs. Septor Aye  
 Mr. Oliver Aye  
 Mr. Burton Aye  
 Mr. Malden Aye

**P. PERSONNEL**

1. To Approve and Confirm the following Professional Development activities:

a. Name: Michele Welch and David Loder  
 Date: October 24, 2014  
 Topic: Mandated Dyslexia Training  
 Place: NJIDA Fall Conference  
 Cost: Mileage

PERSONNEL (Continued)

- b. Name: Shannon Scott  
Date: November 18, 2014  
Topic: Restraint Training & Strategies for Crisis Intervention  
Place: Monmouth Mall  
Cost: Mileage
  - c. Name: Carmen Quaglia  
Date: December 4, 2014  
Topic: Climate Control for Your School and Classroom  
Place: Holiday Inn, Manahawkin, NJ  
Cost: \$115 plus Mileage
  - d. Name: Dawn Jauch  
Date: May 19, 2015  
Topic: Learners with Dyslexia  
Place: Monmouth Mall  
Cost: Mileage
5. To Approve the hiring of Danielle Childers, a student in Sacred Heart University's Pre-Occupational Therapy Program, as a job shadow participant in the Lakehurst Elementary School's Occupational Therapy Program for the remainder of the 2014-2015 school year pending completion of each criminal history check and the applicant's attestation he/she has not been convicted of any disqualifying crime pursuant to N.J.S.A.
  6. To Accept the resignation of Janet Stage as an extended school day instructor for the Title I/BSI Program.
  7. To Approve Evan Kreuter as an extended school day instructor for the Title I/BSI Program.
  8. To Approve the hiring of Joshua Heller at Step 1 as a part-time (.67) music teacher for the remainder of the 2014-2015 school year pending completion of each criminal history check and the applicant's attestation he/she has not been convicted of any disqualifying crime pursuant to N.J.S.A.
  9. To Approve the hiring of Julie Grzyb as a substitute school nurse for the remainder of the 2014-2015 school year pending completion of each criminal history check and the applicant's attestation he/she has not been convicted of any disqualifying crime pursuant to N.J.S.A.
  10. To Approve the hiring of Andrew Fullerton as an Assistant Basketball Coach for the 2014 – 2015 school year.
  11. To Accept, with regret, the resignation and retirement of Mrs. Helen Bayne effective June 30, 2015.
  12. To Approve Rachel Barry as a substitute instructor for the extended school day Title I/BSI Program.

**PERSONNEL** (Continued)

A Motion was made by Mr. Oliver and seconded by Mr. Hetzel to Approve, Accept and Confirm Personnel Items 1 (a-d) – 12.

## ROLL CALL VOTE:

Mr. Hetzel     Aye  
 Mrs. Septor   Aye  
 Mr. Oliver     Aye  
 Mr. Burton    Aye  
 Mr. Malden    Aye

**Q. PROGRAM**

1. To Approve and Confirm the following field trip requests:

a. Grade:               4  
    Destination:       Cattus Island  
    Program:            Ecology Explorers  
    Date:                April 17, 2015  
    Time:                9:30 am to 1:30 p.m.  
    Transportation:    Bus  
    Cost:                N/A

b. Grade:               8  
    Destination:        OCVT – Brick Center  
    Date:                December 9, 2014  
    Time:                8:15 am to 10:15 a.m.  
    Transportation:    Bus  
    Cost:                N/A

A Motion was made by Mrs. Septor and seconded by Mr. Burton to Approve and Confirm Program Items 1 (a & b).

## ROLL CALL VOTE:

Mr. Hetzel     Aye  
 Mrs. Septor   Aye  
 Mr. Oliver     Aye  
 Mr. Burton    Aye  
 Mr. Malden    Aye

**R. POLICY**

1. To Approve the second reading of the following policies and regulations:

Policy 5305	Health Services Personnel
Policy 5306	Health Services to Nonpublic Schools
Policy 5308	Student Health Records
Policy 5310	Health Services
Policy 5339	Screening for Dyslexia
Policy 5530	Substance Abuse
Policy 5600	Student Discipline/Code of Conduct
Policy 5756	Transgender Students
Policy 8505	Wellness Policy/Nutrient Standards for Meals and Other Foods



**POLICY** (Continued)

Regulation 5306 Health Services to Nonpublic Schools  
Regulation 5308 Student Health Records  
Regulation 5310 Health Services  
Regulation 5530 Substance Abuse  
Regulation 5600 Student Discipline/Code of Conduct

A Motion was made by Mr. Burton and seconded by Mr. Hetzel to Approve Policy Item 1.

**ROLL CALL VOTE:**

Mr. Hetzel Aye  
Mrs. Septor Aye  
Mr. Oliver Abstain  
Mr. Burton Aye  
Mr. Malden Aye

**ANNOUNCEMENTS**

- PTA Assembly “Science and Sound” December 3, 2014
- Wreath Sale Begins December 3, 2014
- Ugly Holiday Sweater 5K December 6, 2014 – 10:00 a.m.
- PTA Assembly Holiday Workshop December 8 - 12, 2014
- End of 2<sup>nd</sup> Marking Period December 12, 2014
- Portal Opens to View Progress Reports December 17, 2014
- Board of Education Meeting December 16, 2014
- Winter Recess December 22, 2014 – January 2, 2015

**COMMUNICATION FROM THE PUBLIC****ADJOURNMENT**

A Motion was made by Mr. Oliver and seconded by Mrs. Septor to adjourn the Regular Meeting of the Board of Education at 8:07 p.m.

**ROLL CALL VOTE:**

Mr. Hetzel Aye  
Mrs. Septor Aye  
Mr. Oliver Aye  
Mr. Burton Aye  
Mr. Malden Aye

RESPECTFULLY SUBMITTED