

**MINUTES OF THE
REGULAR MEETING
LAKEHURST BOARD OF EDUCATION
TUESDAY, OCTOBER 20, 2015
(HELD IN THE MEDIA CENTER OF THE LAKEHURST ELEMENTARY SCHOOL)**

A. CALL TO ORDER – 7:00 p.m.

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on January 9, 2015, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mr. Malden	President	Present
Mr. Burton	Vice President	Present
Mr. Oliver	Member	Present
Mrs. Septor	Member	Present
Mr. Hetzel	Member	Present

Determination of existence of Quorum necessary to take action, by Board Secretary/School Business Administrator.

ALSO PRESENT:

<u>x</u>	Mrs. Fuhring	Superintendent
<u>x</u>	Dr. Barneman	Assistant Superintendent
<u>x</u>	Mr. Parlman	School Business Administrator
<u>x</u>	Mr. Zabarsky	School Board Attorney
<u>x</u>	Mrs. Rucci	Vice Principal

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

D. APPROVAL OF MINUTES

A Motion was made by Mrs. Septor and seconded by Mr. Oliver to dispense with the reading and Approve the:

- Minutes of Regular and Closed Session Meeting - September 29, 2015

ROLL CALL VOTE:

Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Oliver	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

**E. BOARD OF EDUCATION INFORMATION COMMITTEE REPORT/
SPECIAL REPORT**

- A draft is being made to finalize land division between the Board of Education and the Boro;
- By the 1st of the year, Mr. Bedell will have a phone App set up for the District.

F. SUPERINTENDENT'S REPORT

1. Enrollment Report: September	<u>2014</u>	<u>2015</u>
Total Students	378	359
2. PARCC		
3. School App		

G. ASSISTANT SUPERINTENDENT'S REPORT

1. HIB Report – September: (0) - Investigations
(0) - Confirmed
2. EVVRS – 2014/2015
Reporting Period # 2: (7) - Violence
(1) - Vandalism
(0) - Weapons
(0) - Substance Abuse
(0) – HIB
3. Title I School-Wide Program Application

H. VICE PRINCIPAL'S REPORT

1. Fire Drill Report:

<u>Date</u>	<u>Time</u>	<u>Duration</u>
a. 09/16/15	8:58 a.m.	38 seconds
2. Security Drill: Building Lockdown

<u>Date</u>	<u>Time</u>	<u>Duration</u>
a. 09/22/15	10:16 a.m.	3 minutes 36 seconds

Exhibit: 15-10**I. BUSINESS ADMINISTRATOR'S REPORT****J. CORRESPONDENCE TO AND FROM THE BOARD****K. PUBLIC COMMENTS ON AGENDA ITEMS****L. OLD BUSINESS****M. NEW BUSINESS****N. BOARD BUSINESS**

1. To Approve the following requests for the use of Lakehurst District facilities:
 - a. Organization Name: LES Student Activities
Organization Address: 301 Union Avenue, Lakehurst, NJ
Date(s) Desired: 10/27/15
Time Desired: 3:00 p.m. to 8:00 p.m.
Proposed Use: Halloween Activities
Equipment Requested: Cafeteria, Chairs, Tables
 2. To Approve submission of the 2016-2017 Application of Intent to Operate a Title I School-Wide program.
1. Families moving to Joint Base may choose from the above public school districts to best meet their children's education needs. However, families will not To Approve the following JBMDL School Options for Military Families Living on Base Resolution:

Several school districts serve the Joint Base military community; Pemberton Early Childhood (3 yr old to 12), North Hanover School District/Northern Burlington County Regional School District (Early Childhood to 12), Manchester (K-12), and Lakehurst (K-8). Unlike living off the installation, military families will have the option to choose a district from the list above in accordance with the following policies;

 - a. All existing residents on the Joint Base are grandfathered into the school district that they currently have children attending.

BOARD BUSINESS (Continued)

- b. be allowed to place their children in multiple school districts without each Superintendent's approval.
 - c. The parents will not be permitted to change school districts while they reside on the Joint Base, unless the respective School Superintendents consent to the transfer.
 - d. If a family is returning to Joint Base MDL from another assignment (outside the area serviced by JBMDL) they will get this initial choice regardless of the school district they had during previous assignments to the former installations that make up JBMDL.
 - e. Families that choose a private school or charter school need to contact them directly and make those arrangements directly with those schools.
2. To Approve the Three Year Comprehensive Maintenance Plan.

A Motion was made by Mrs. Septor and seconded by Mr. Hetzel to Approve Board Business Items 1 (a), 2, 3 (a - e) and 4.

ROLL CALL VOTE:

Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Oliver	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

O. FINANCE

1. To Confirm and Approve for Payment of Bills listed on the Bill Resolution dated September 30, 2015, totaling \$534,081.71.
2. To Accept the Secretary's Report A-148 for September 30, 2015, with a Cash Balance of \$2,106,997.50.
3. To Accept the Treasurer's Report A-149 for September 30, 2015, with a Cash Balance of \$2,106,997.50.
4. To Accept the Certification of No Over-expenditures:
Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parlman, Board Secretary, certify that as of September 30, 2015, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

Board Secretary

Date

5. To Accept Financial Reporting:
Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of September 30, 2015, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11 (c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FINANCE (Continued)

6. To Approve an Out-of-District High School Special Education Placement for the period 09/09/15 through 06/30/16.

<u>Student NJ State ID</u>	<u>School/Location</u>	<u>Tuition Cost</u>
3518032677	Collier High School, Wickatunk, NJ	\$52,200.00 (\$290.00 per diem)

7. To Confirm the following transfers within the 2015-2016 school budget:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
11-999-291-270	Emp. Benefits - Health	-12,000.00
11-999-230-530	Gen'l Admin- Communications	12,000.00

A Motion was made by Mr. Burton and seconded by Mrs. Septor to Confirm, Approve and/or Accept Finance Items 1 – 7.

ROLL CALL VOTE:

Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Oliver	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

P. PERSONNEL

1. To Approve the following Professional Development activities:

- a. Name: Theresa Firetto
Date: 11/19/15
Topic: Best Practices for Completing a Functional BIP
Place: Monmouth Mall, Eatontown, NJ
Cost: Mileage
- b. Name: Kim Lambusta
Date: 12/01/15
Topic: Motivating Disaffected, Disinterested and Depressed Students
Place: Monmouth Mall, Eatontown, NJ
Cost: Mileage
- c. Name: Andrew Fullerton
Date: 05/23/16
Topic: Am. Sign Language
Place: Monmouth Mall, Eatontown, NJ
Cost: Mileage
- d. Name: Theresa Firetto
Date: 05/26/16
Topic: Restraint Training
Place: Monmouth Mall, Eatontown, NJ
Cost: Mileage

2. To Approve Susan Fehskens as Lego League Facilitator for the 2015-2016 school year at the negotiated rate.
3. To Approve Susan Kotch as Literature Club Facilitator for the 2015-2016 school year at the negotiated rate.

PERSONNEL (Continued)

4. To Approve Amanda Barbieri as a Homebound Instructor for the 2015-2016 school year.
5. To Approve a Medical Leave of Absence for Gina Narozniak effective 10/09/15 until further notice.
6. To Approve a Maternity/Family Medical Leave for Abigaile Moyse effective 01/13/16 through 06/30/16.
7. To Approve a Maternity/Family Medical Leave for Kathleen Hoerster effective 01/22/16 through 06/30/16.
8. To Approve a Georgian Court student, Michele LeBlanc, to complete her Practicum in Learning Disabilities Teacher Consultant (LDTC) as part of the LDTC Program.
9. To Approve Corey Childers as a Full Time Classroom Aide, Step 1 effective 11/01/15 through 06/30/16.

A Motion was made by Mr. Burton and seconded by Mrs. Septor to Approve Personnel Items 1 (a - d), and 2 – 8.

ROLL CALL VOTE:

Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Oliver	Aye 1-4 and 6-9, Abstain 5
Mr. Burton	Aye
Mrs. Malden	Aye

Q. PROGRAM

1. To Approve and Confirm the following field trip requests:
 - a. Grade: 5th Grade
 Destination: Jakes Branch Park, Beachwood, NJ
 Program: Science
 Date: 11/04/15
 Time: 9:30 a.m. to 1:30 p.m.
 Transportation: Bus
 Cost: N/A
 - b. Grade: Kindergarten
 Destination: Jakes Branch Park, Beachwood, NJ
 Program: Science – Living Things
 Date: 11/04/15
 Time: 9:00 a.m. to 1:00 p.m.
 Transportation: Bus
 Cost: N/A

A Motion was made by Mr. Hetzel and seconded by Mr. Burton Approve Program Items 1 (a - b).

ROLL CALL VOTE:

Mr. Hetzel
 Mrs. Septor
 Mr. Oliver
 Mr. Burton
 Mr. Malden

R. POLICY

1. To Approve the second reading of the following policies:

Policy 3322	Teaching Staff Member's Use of Personal Cellular Telephones/Other communication Devices
Policy 4322	Support Staff Member's Use of Personal Cellular Telephones/Other communication Devices
Policy 5330	Administration of Medication
Policy 5339	Screening of Dyslexia
Policy 5615	Suspected Gang Activity
Policy 8540	School Nutrition Program
Policy 8550	Outstanding Food Service Charges
Policy 8820	Opening Exercises/Ceremonies
Regulation 5330	Administration of Medication

A Motion was made by Mrs. Septor seconded by Mr. Burton to Approve Policy Item 1.

ROLL CALL VOTE:

Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Oliver	Abstain
Mr. Burton	Aye
Mrs. Malden	Aye

ANNOUNCEMENTS

- Halloween Parade October 30, 2015
- School Closed - NJEA Convention November 5 – 6, 2015
- School Closed - Veteran's Day Observance November 9 – 11, 2015
- School Reopens November 12, 2015
- Veteran's Day School-Wide Observance November 13, 2015
- Individual Picture Makeup Day November 13, 2015
- First Marking Period Ends November 16, 2015
- Board of Education Meeting November 17, 2015
- PTA Fundraiser Pick-up November 18, 2015
- Portal Opens to View Report Cards November 19, 2015
- Abbreviated Day November 25, 2015
- School Closed - Thanksgiving November 26 - 27, 2015

COMMUNICATION FROM THE PUBLIC

- Mrs. Gilby commented on a phone call from a teacher with positive remarks.

ADJOURNMENT

A Motion was made by Mrs. Septor and seconded by Mr. Oliver adjourn the Regular Meeting of the Board of Education at 7:29 p.m.

ROLL CALL VOTE:

Mr. Hetzel
Mrs. Septor
Mr. Oliver
Mr. Burton
Mr. Malden

RESPECTFULLY SUBMITTED