



A Motion was made by Mrs. Septor and seconded by Mr. Burton to move on the above Resolution.



## 1. Fire Drill Report:

<u>Date</u>	<u>Time</u>	<u>Duration</u>
11/13/15	9:38 a.m.	1 minute 11 seconds <b>Exhibit: 15-13</b>
12/14/15	2:09 p.m.	1 minute 17 seconds <b>Exhibit: 15-14</b>

**VICE PRINCIPAL'S REPORT** (Continued)

## 2. Active Shooter Lock-Down Security Drill:

<u>Date</u>	<u>Time</u>	<u>Duration</u>
11/19/15	10:04 a.m.	7 minutes 3 seconds <b>Exhibit: 15-13</b>
12/03/15	11:22 a.m.	6 minutes 59 seconds <b>Exhibit: 15-14</b>

**I. BUSINESS ADMINISTRATOR'S REPORT**

Presentation of 2014-2015 Audit by a representative of Robert A. Hulsart and Company.

**J. CORRESPONDENCE TO AND FROM THE BOARD**

- PTA letter was received regarding yearbook advertisement.

**K. PUBLIC COMMENTS ON AGENDA ITEMS****L. OLD BUSINESS****M. NEW BUSINESS****N. BOARD BUSINESS**

## 1. To Approve the following requests for the use of Lakehurst District facilities:

- a. Organization Name: LES PTA
- Organization Address: 301 Union Avenue, Lakehurst, NJ
- Date(s) Desired: 02/05/16
- Time Desired: 5:30 to 8:30 p.m.
- Proposed Use: Bingo
- Equipment Requested: Gym, Microphone, Table, Chairs

2. To Approve an Affiliation Agreement between the Lakehurst Board of Education and Stockton University for Student Internships (Health Services Delivery) for the 2015-2016 school year, expiring May 12, 2016.

3. To Approve the continued attendance, at Lakehurst Elementary School, of two students for the months of May and June 2016 as per parental request.

4. To Approve the budget calendar for the 2016-2017 budget submission.

**Exhibit: 15-15**

A Motion was made by Mrs. Pease and seconded by Mrs. Septor to Approve Board Business Items 1 (a ) and 2 – 4.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

**O. FINANCE**

1. To Confirm and Approve Payment of Bills listed on the Bill Resolution dated December 15, 2015, totaling \$556,518.60.

**FINANCE** (Continued)

2. To Accept the Secretary's Report A-148 for November 30, 2015, with a Cash Balance of \$3,800,943.28.
3. To Accept the Treasurer's Report A-149 for November 30, 2015, with a Cash Balance of \$3,800,943.28.
4. To Accept the Certification of No Over-expenditures:  
Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parlman, Board Secretary, certify that as of November 30, 2015, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

5. To Accept Financial Reporting:  
Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of November 30, 2015, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To Confirm transfers within the 2015-2016 school budget as per Exhibit.

**Exhibit: 15-16**

7. To Approve the following Health Benefits Waiver payments for the period July through December 2015 as per Negotiated Agreement:

• E. Allen	\$ 833.32
• P. Dozois	\$ 833.32
• T. Dworkin	\$ 833.32
• T. Firetto	\$ 833.32
• K. Foca	\$1,250.00
• C. Mine	\$1,250.00
• A. Moyse	\$1,667.00
• G. Narozniak	\$2,500.00
• C. Quaglia	\$1,000.00
• C. Schmidlin	\$1,500.00
• M. Welch	\$2,000.00

8. To Approve the 2014-2015 Audit presented by Robert A. Hulsart & Company with no recommendations.

A Motion was made by Mrs. Septor and seconded by Mr. Hetzel to Confirm, Approve and/or Accept Finance Items 1 – 8.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

**P. PERSONNEL**

1. To Approve the following Professional Development activities:

- |          |   |
|----------|---|
| a. Name: | Cecilia Ward  |
| Date:    | 01/26/16  |
| Topic:   | Certification Meeting                                 |
| Place:   | Toms River Administrative Building, Toms River, NJ    |
| Cost:    | Mileage   |
| b. Name: | Stephanie Rucci                                       |
| Date:    | 01/28/16 and 01/29/16                                 |
| Topic:   | School Law  |
| Place:   | Foundation for Educational Administration, Monroe, NJ |
| Cost:    | \$300.00/Mileage                                      |
| c. Name: | Loren Fuhring   |
| Date:    | 01/28/16 and 01/29/16                                 |
| Topic:   | NJASA Techspo 2016                                    |
| Place:   | Atlantic City, NJ                                     |
| Cost:    | \$420.00/Mileage                                      |
| d. Name: | Robert McCarthy                                       |
| Date:    | 02/04/16  |
| Topic:   | Conflict Management                                   |
| Place:   | Rutgers University, New Brunswick, NJ                 |
| Cost:    | \$242.00/Mileage                                      |

- e. Name: Elizabeth Allen  
Date: 02/09/16  
Topic: 2016 Winter Conference of the Assoc. Mathematic Teachers  
Place: National Conference Center Holiday Inn, East Windsor, NJ  
Cost: \$149.00/Mileage
  - f. Name: Carmen Quaglia  
Date: 02/17/16  
Topic: Connected Action Roadmap  
Place: Monroe, NJ  
Cost: Mileage
  - g. Name: Robert McCarthy  
Date: 02/19/16  
Topic: School IPM Coordinator  
Place: West Hampton, NJ  
Cost: Mileage
2. To Approve a Family and Medical Leave for Kathryn Crawley effective March 21, 2016 through June 30, 2016.
  3. To Approve the hiring of Elizabeth Alexander for the replacement of a Family and Medical Leave as a Teacher, Step 1 (Prorated), effective 01/14/16 through 06/30/16, pending completion of each criminal history check and the applicant's attestation he/she has not been convicted of any disqualifying crime pursuant to N.J.S.A.
  4. To Approve the hiring of Kaitlyn Cook for the replacement of a Family and Medical Leave as a Teacher, Step 1 (Prorated), effective 01/18/16 through 06/30/16, pending completion of each criminal history check and the applicant's attestation he/she has not been convicted of any disqualifying crime pursuant to N.J.S.A.

**PERSONNEL** (Continued)

5. To Approve Mrs. Karen Robinson as Breakfast Monitor Assistant 15 minutes per day at the Negotiated Rate.
6. To Approve Toni Dworkin for the Musical Theater Director stipend position for the 2015-2016 school year at the Negotiated Rate.
7. To Approve Michael Kelley as a substitute Inclement/Dangerous Weather Hallway Monitor at the Negotiated Rate.
8. To Approve Mr. Cote and Mrs. Fehskens as Sea Perch Advisors.
9. To Approve payment to Mrs. Narozniak Pursuant to NJSA18A:30.6 through the balance of her Family Medical Leave, which commenced on 11/20/15, for a total of 12 weeks, at which time benefits shall terminate.

A Motion was made by Mrs. Septor and seconded by Mr. Burton to Approve Personnel Items 1 (a-g) – 9.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

**Q. PROGRAM**

1. To Approve the following field trip requests:

- |                 |                            |
|-----------------|----------------------------|
| a. Grade:       | 8th                        |
| Destination:    | OCVTS, Brick, NJ           |
| Program:        | 8 <sup>th</sup> Grade Tour |
| Date:           | 02/05/16                   |
| Time:           | 8:00 to 10:00 a.m.         |
| Transportation: | Bus                        |
| Cost:           | N/A                        |
- 
- |                 |   |
|-----------------|---|
| b. Grade:       | 3 <sup>rd</sup> , 4 <sup>th</sup> and 5 <sup>th</sup> |
| Destination:    | LMSA Soccer Complex                                   |
| Program:        | Field Day   |
| Date:           | 05/10/16, Rain Date 05/24/16                          |
| Time:           | 8:45 a.m. to 1:30 p.m.                                |
| Transportation: | Bus   |
| Cost:           | N/A   |
- 
- |                 |   |
|-----------------|---|
| c. Grade:       | 6 <sup>th</sup> , 7 <sup>th</sup> and 8 <sup>th</sup> |
| Destination:    | Veteran's Park, Bayville, NJ                          |
| Program:        | Field Day   |
| Date:           | 06/01/16, Rain Date 06/08/16                          |
| Time:           | 8:45 a.m. to 1:45 p.m.                                |
| Transportation: | Bus   |
| Cost:           | \$50.00   |

**PROGRAM (Continued)**

A Motion was made by Mrs. Septor and seconded by Mr. Hetzel to Approve Program Items 1 (a-c).

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

**R. POLICY**



1. To Approve the first reading of the following Policies and Regulations:

P & R 1240	Evaluation of Superintendent (M) (Revised)
P & R 3221	Evaluation of Teachers (M) (Revised)
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice-Principals and Assistant Principals (M) (Revised)
P & R 3224	Evaluation of Principals, Vice-Principals and Assistant Principals (M) (Revised)
P3431.1	Family Leave (M) (Revised)
P4431.1	Family Leave (M) (Revised)
P5337	Service Animals (New)
P5516	Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)

A Motion was made by Mrs. Septor and seconded by Mr. Burton to Approve Policy Item 1.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

**ANNOUNCEMENTS**

- |  |                   |
|--|-------------------|
| • 2 <sup>nd</sup> Marking Period Ends                | February 1, 2016  |
| • PARCC Night  | February 4, 2016  |
| • Portal Opens to View Report Cards                  | February 4, 2016  |
| • PTA Bingo Night                                    | February 5, 2016  |
| • PTA Meeting  | February 9, 2016  |
| • Honor Roll Assembly                                | February 11, 2016 |
| • Abbreviated Day – Students (Staff In-Service p.m.) | February 12, 2016 |
| • School Closed – President’s Day                    | February 15, 2016 |

**COMMUNICATION FROM THE PUBLIC**

**ADJOURNMENT**

A Motion was made by Mrs. Pease and seconded by Mr. Burton to adjourn the Regular Meeting of the Board of Education at 7:29 p.m.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

RESPECTFULLY SUBMITTED