

**MINUTES OF THE
REGULAR MEETING
LAKEHURST BOARD OF EDUCATION
TUESDAY, MARCH 1, 2016
(HELD IN THE MEDIA CENTER OF THE LAKEHURST ELEMENTARY SCHOOL)**

A. CALL TO ORDER – 7:15 p.m.

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on February 12, 2016, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mr. Malden	President	Present
Mr. Burton	Vice President	Present
Mrs. Septor	Member	Present
Mr. Hetzel	Member	Present
Mrs. Pease	Member	Present

Determination of existence of Quorum necessary to take action, by Board Secretary/
School Business Administrator.

ALSO PRESENT

<u> x </u>	Mrs. Fuhring	Superintendent
<u> x </u>	Dr. Barneman	Assistant Superintendent
<u> x </u>	Mr. Parlman	School Business Administrator
<u> x </u>	Mr. Zabarsky	School Board Attorney
<u> x </u>	Mrs. Rucci	Vice Principal

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

CLOSED SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 (New Jersey Statutes Annotated) permits the exclusion of the Public from a Meeting in certain circumstances; and

WHEREAS, the public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE, BE IT RESOLVED by the Lakehurst Board of Education in the County of Ocean and the State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the herein after specified subject matter(s).
2. The general nature of the subject matter to be discussed is as follows:
Personnel, Legal, Board Business & Construction
3. It is anticipated that the matter(s) discussed will not be made public at any foreseeable time in the future.
4. This Resolution shall become effective immediately.

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CLOSED SESSION (Continued)

A Motion was made by Mrs. Septor and seconded by Mr. Burton to move on the above Resolution.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

Time In: _____

Time At Conclusion Of Closed Session: 7:13 p.m.

D. APPROVAL OF MINUTES

A Motion was made by Mr. Burton and seconded by Mrs. Septor to dispense with the reading and Approve the:

- Minutes of Work Session, Regular and Closed Meetings - January 19, 2016

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

E. BOARD OF EDUCATION INFORMATION COMMITTEE REPORT/SPECIAL REPORT

- The Board attended a NJSBA Workshop at La Bove Grande.

F. SUPERINTENDENT'S REPORT

1. Enrollment Report: January	<u>2015</u>	<u>2016</u>	
Total Students	381	363	Exhibit: 15-17

2. Joint Base Meeting

G. ASSISTANT SUPERINTENDENT'S REPORT

1. HIB Report – February (1) Investigations
(1) Confirmed

2. Title I School Wide Survey

H. VICE PRINCIPAL'S REPORT

1. Fire Drill Report:

	<u>Date</u>	<u>Time</u>	<u>Duration</u>
a.	01/12/16	2:01 p.m.	1 minute

3. Table Top Security Drill:

	<u>Date</u>	<u>Time</u>	<u>Duration</u>
a.	01/26/16	11:30 a.m.	35 minutes

Exhibit: 15-17

I. BUSINESS ADMINISTRATOR'S REPORT

J. CORRESPONDENCE TO AND FROM THE BOARD

K. PUBLIC COMMENTS ON AGENDA ITEMS

L. OLD BUSINESS

M. NEW BUSINESS

- The Board of Education acknowledged Kevin Oliver and his service to the students of Lakehurst and the Lakehurst Board of Education.

N. BOARD BUSINESS

1. To Confirm and Approve the following requests for the use of Lakehurst District facilities:

- | | | |
|----|-----------------------|--------------------------------------|
| a. | Organization Name: | LES PTA |
| | Organization Address: | 301 Union Avenue, Lakehurst, NJ |
| | Date(s) Desired: | 03/04/16 |
| | Time Desired: | 5:30 p.m. to 8:15 p.m. |
| | Proposed Use: | Beach Blanket Bingo |
| | Equipment Requested: | Gym, Chairs, Tables |
| b. | Organization Name: | Girl Scouts of Jersey Shore |
| | Organization Address: | 1405 Old Freehold Rd, Toms River, NJ |
| | Date(s) Desired: | 02/17/16, 03/23/16 & 04/20/16 |
| | Time Desired: | 2:45 p.m. to 4:00 p.m. |
| | Proposed Use: | Meeting |
| | Equipment Requested: | Cafeteria |

2. To Approve Harry Chapman for the full-day preschool program for the upcoming 2016-2017 academic year on a tuition free basis.

3. To Approve a request for SEMI Waiver WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance WAIVER with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-2017 school year; and WHEREAS, the Lakehurst School District Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) Medicaid eligible students.

4. To Approve the 2016-2017 School Calendar as per Exhibit.

Exhibit: 15-18

5. To Approve the submission of the 2016-2019 Comprehensive Equity Plan.

6. To Approve the Annual Preschool Plan submission for the 2016-2017 school year.

7. To Approve the HIB Report for the month of February 2016.

A Motion was made by Mrs. Septor and seconded by Mrs. Pease to Confirm and Approve Board Business Items 1 (a – b) and 2 – 7.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

O. FINANCE

1. To Confirm and Approve for Payment of Bills listed on the Bill Resolution dated January 19, 2016, totaling \$802,647.98.
2. To Accept the Secretary's Report A-148 for December 31, 2015, with a Cash Balance of \$3,771,830.52.
3. To Accept the Treasurer's Report A-149 for December 31, 2015, with a Cash Balance of \$3,771,830.52.
4. To Confirm and Approve for Payment of Bills listed on the Bill Resolution dated February 16, 2016, totaling \$2,474,999.36.
5. To Accept the Secretary's Report A-148 for January 31, 2016, with a Cash Balance of \$2,372,803.34.
6. To Accept the Treasurer's Report A-149 for January 31, 2016, with a Cash Balance of \$2,372,803.34.
7. To Accept the Certification of No Over-expenditures:
Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parliman, Board Secretary, certify that as of January 31, 2016 and February 29, 2016 no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

 Board Secretary

 Date

8. To Accept Financial Reporting:
Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of January 31, 2016 and February 29, 2016, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
9. To Confirm the following transfers within the 2015-2016 school budget.

Exhibit: 15-19

10. To Approve participation in the New Jersey Cooperative Bidding Program at a cost of \$1,900.00 for the 2016-2017 School Year.

A Motion was made by Mr. Burton and seconded by Mrs. Septor to Confirm and Approve and Accept Finance Items 1 – 10.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye

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Mrs. Malden

Aye

P. PERSONNEL

1. To Approve the following Professional Development activities:
 - a. Name: Robert McCarthy
Date: 03/11/16
Topic: Sustainable Practices
Place: NJSBA, Trenton, NJ
Cost: Mileage
 - b. Name: Shannon Scott
Date: 04/12/16
Topic: Teaching Students with Autism
Place: Monmouth Mall, Eatontown, NJ
Cost: Mileage
 - c. Name: Patricia Dozois
Date: 04/20/16
Topic: Differentiating Instruction w/Technology
Place: RPDA, Monmouth Mall, Eatontown, NJ
Cost: Mileage
 - d. Name: Loren Fuhring
Date: 05/27/16
Topic: Teacher of the Year Breakfast
Place: Holiday Inn, Manahawkin, NJ
Cost: Mileage
 - e. Name: Susan Fehskens
Date: 05/27/16
Topic: Teacher of the Year Breakfast
Place: Holiday Inn, Manahawkin, NJ
Cost: Mileage
 - f. Name: Patricia Dozois
Date: 06/01/16
Topic: "App" Solutely Awesome Ways to Use iPads
Place: RPDA, Monmouth Mall, Eatontown, NJ
Cost: Mileage
2. To Approve Ms. Ward to volunteer her assistance to Ms. Dworkin with the 2016 Spring Musical Production.
3. To Approve Ms. Alexander to volunteer as an Assistant Volleyball Coach or other extra-curricular activity for the remainder of the 2015-2016 school year.
4. To Approve Mrs. Narozniak's request for a 12 week Family Medical Leave beginning February 23, 2016 and ending May 24, 2016.
5. To Approve Jennifer Galamb as a substitute teacher for the remainder of the 2015-2016 school year. Ms. Galamb has successfully completed criminal history clearance through the State of New Jersey in accordance with the law.

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PERSONNEL (Continued)

A Motion was made by Mrs. Septor and seconded by Mrs. Pease to Approve Personnel Items 1 (a – f) and 2 – 5.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

Q. PROGRAM

1. To Approve and Confirm the following field trip requests:

- | | |
|-----------------|--------------------------------------|
| a. Grade: | MD1, MD2 |
| Destination: | Lehmann School |
| Program: | Service Learning |
| Date: | 02/23/16 (Rescheduled from 2/8/16) |
| Time: | 9:30 a.m. to 12:15 p.m. |
| Transportation: | Bus |
| Cost: | N/A |
| b. Grade: | 8 th Grade |
| Destination: | OCTVS Brick Center |
| Program: | Tour of Vocational School |
| Date: | 03/04/16 (Rescheduled from 2/5/16) |
| Time: | 8:15 a.m. to 10:15 a.m. |
| Transportation: | Bus |
| Cost: | N/A |
| c. Grade: | 8 th Grade |
| Destination: | Ocean Lanes, Lakewood, NJ |
| Program: | MP 2 Incentive |
| Date: | 03/10/16 |
| Time: | 11:10 a.m. to 2:45 p.m. |
| Transportation: | Bus |
| Cost: | N/A |
| d. Grade: | 8 th Grade |
| Destination: | Algonquin Arts Theatre, Manasquan NJ |
| Program: | MP 3 Incentive |
| Date: | 04/22/16 |
| Time: | 8:45 a.m. to 12:30 p.m. |
| Transportation: | Bus |
| Cost: | N/A |

A Motion was made by Mrs. Pease and seconded by Mr. Burton to Approve Program Items 1 (a – d).

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye

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Mr. Burton	Aye
Mrs. Malden	Aye

R. POLICY

1. To Approve the second reading of the following policies:

P & R 1240	Evaluation of Superintendent (M) (Revised)
P & R 3221	Evaluation of Teachers (M) (Revised)
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice-Principals and Assistant Principals (M) (Revised)
P & R 3224	Evaluation of Principals, Vice-Principals and Assistant Principals (M) (Revised)
P3431.1	Family Leave (M) (Revised)
P4431.1	Family Leave (M) (Revised)
P5337	Service Animals (New)
P5516	Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)

A Motion was made by Mr. Burton and seconded by Mrs. Septor to Approve Policy Item 1.

ROLL CALL VOTE:

ANNOUNCEMENTS

- PTA Book Fair March 7 - 11, 2016
- Parent Portal Opens - 3rd MP Progress March 8, 2016
- Tentative Budget Adoption Meeting March 15, 2016
- Pre-K and Kindergarten Registration March 21, 2016
- Spring Recess March 25 - April 1, 2016
- School Reopens April 4, 2016
- 3rd Marking Period Ends April 13, 2016
- Parent Portal Opens - 3rd MP Report Cards April 18, 2016
- Board of Education Meeting April 19, 2016

COMMUNICATION FROM THE PUBLIC**ADJOURNMENT**

A Motion was made by Mrs. Pease and seconded by Mr. Burton to adjourn the Regular Meeting of the Board of Education at 7:58 p.m.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

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RESPECTFULLY SUBMITTED