

**MINUTES OF THE
TENTATIVE BUDGET ADOPTION MEETING
LAKEHURST BOARD OF EDUCATION
TUESDAY, MARCH 15, 2016
(HELD IN THE MEDIA CENTER OF THE LAKEHURST ELEMENTARY SCHOOL)**

A. CALL TO ORDER – 3:30 p.m.

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on March 12, 2016, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mr. Malden	President	Present
Mr. Burton	Vice President	Present
Mrs. Septor	Member	Absent
Mr. Hetzel	Member	Absent
Mrs. Pease	Member	Present

Determination of existence of Quorum necessary to take action, by Board Secretary/School Business Administrator.

ALSO PRESENT

<u> x </u>	Mrs. Fuhring	Superintendent
<u> x </u>	Dr. Barneman	Assistant Superintendent
<u> x </u>	Mr. Parlman	School Business Administrator
___	Mr. Zabarsky	School Board Attorney
___	Mrs. Rucci	Vice Principal

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

D. BOARD BUSINESS

- To Approve the 2016-2017 Tentative School Budget for the following amounts:

	<u>General</u>	<u>Special</u>	<u>Debt</u>	
	<u>Fund</u>	<u>Revenues</u>	<u>Service</u>	<u>Total</u>
Total Expenditures	\$8,597,893	\$ 426,975	\$ 211,473	\$9,236,341
Less Anticipated Revenues	\$7,469,117	\$ 426,975	\$ 106,783	\$8,002,875
Taxes to be raised	\$1,128,776	\$ -0-	\$ 104,690	\$1,233,466

And to advertise said tentative budget in the *Asbury Park Press* in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Lakehurst Elementary School, Lakehurst, New Jersey on April 26, 2016 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2016-2017 school year.

E. FINANCE

1. To Confirm and Approve for Payment of Bills listed on the Bill Resolution dated March 15, 2016, totaling \$1,956,365.70.
2. To Accept the Secretary's Report A-148 for February 29, 2016, with a Cash Balance of \$2,725,728.83.
3. To Accept the Treasurer's Report A-149 for February 29, 2016, with a Cash Balance of \$2,725,728.83.
4. To Accept the Certification of No Over-expenditures:
Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parlman, Board Secretary, certify that as of February 29, 2016 no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

 Board Secretary

 Date

5. To Accept Financial Reporting:
Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of February 29, 2016, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To Approve the 2016-2017 Travel and Related Expense Reimbursement Resolution as follows:

WHEREAS, the Lakehurst Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,000.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

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WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

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THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$12,000.00 for all staff and board members.

A Motion was made by Mr. Burton and seconded by Mrs. Pease to Approve Finance items 1 – 6.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Absent
Mr. Burton	Aye
Mr. Malden	Aye

ADJOURNMENT

A Motion was made by Mr. Burton and seconded by Mrs. Pease to adjourn the Tentative Budget Adoption Meeting of the Board of Education at 3:47 p.m.

RESPECTFULLY SUBMITTED