

**MINUTES OF THE
REGULAR MEETING
LAKEHURST BOARD OF EDUCATION
TUESDAY, APRIL 26, 2016
(HELD IN THE MEDIA CENTER OF THE LAKEHURST ELEMENTARY SCHOOL)**

A. CALL TO ORDER – 7:27 p.m.

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on April 8, 2016, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mr. Malden	President	Present
Mr. Burton	Vice President	Present
Mrs. Septor	Member	Present
Mr. Hetzel	Member	Present
Mrs. Pease	Member	Present

Determination of existence of Quorum necessary to take action, by Board Secretary/School Business Administrator.

ALSO PRESENT

<u> </u> x	Mrs. Fuhring	Superintendent
<u> </u> x	Dr. Barneman	Assistant Superintendent
<u> </u> x	Mr. Parlman	School Business Administrator
<u> </u> x	Mr. Zabarsky	School Board Attorney
<u> </u> x	Mrs. Rucci	Vice Principal

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

D. APPROVAL OF MINUTES

A Motion was made by Mrs. Septor and seconded by Mr. Burton to dispense with the reading and Approve the:

- Minutes of Work Session, Regular and Closed Meetings March 1, 2016
- Minutes of Tentative Budget Adoption Meeting March 15, 2016

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Abstain
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

**E. BOARD OF EDUCATION INFORMATION COMMITTEE REPORT/
SPECIAL REPORT**

- PTA McDonald's Night on Thursday;
- Manchester is getting ready for block scheduling;
- Manchester Wall of Honor. Anyone who served military can be put up on wall.

F. SUPERINTENDENT'S REPORT

1. Enrollment Report: February	<u>2015</u>	<u>2016</u>
Total Students	377	350

Exhibit: 15-20

2. Enrollment Report: March	<u>2015</u>	<u>2016</u>
Total Students	374	351

Exhibit: 15-21

3. PARCC Update

4. Middle School Transition Meeting

G. ASSISTANT SUPERINTENDENT'S REPORT

1. HIB Report: March	2 - Investigations
	1 - Confirmed

2. STEM Expo

H. VICE PRINCIPAL'S REPORT

1. Fire Drill Report:

	<u>Date</u>	<u>Time</u>	<u>Duration</u>
a.	02/16/16	2:07 p.m.	1 minute 7 seconds
b.	03/09/16	9:38 a.m.	1 minute 11 seconds

Exhibit: 15-20**Exhibit: 15-21**

2. Security Drill:

	<u>Date</u>	<u>Time</u>	<u>Duration</u>
a.	02/25/16	9:16 a.m.	6 minutes 7 seconds
b.	03/17/16	9:00 a.m.	35 minutes

Exhibit: 15-20**Exhibit: 15-21****I. BUSINESS ADMINISTRATOR'S REPORT****J. CORRESPONDENCE TO AND FROM THE BOARD****K. PUBLIC COMMENTS ON AGENDA ITEMS****L. OLD BUSINESS****M. NEW BUSINESS**

- New Calendars will be on website tomorrow.

N. BOARD BUSINESS

1. To Approve the revised 2015-2016 School Calendar as per Exhibit.
Exhibit: 15-22
2. To Approve the 2016-2017 School Calendar as per Exhibit.
Exhibit: 15-23
3. To Approve Christian Allen for the full-day preschool program for the 2016-2017 school year on a tuition free basis, pending availability.

BOARD BUSINESS (Continued)

4. To Approve Chase Fuhring for the full-day preschool program for the 2016-2017 school year on a tuition free basis, pending availability.

A Motion was made by Mrs. Pease and seconded by Mr. Burton to Confirm and Approve Board Business Items 1 - 4.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

O. FINANCE

1. To confirm and Approve for Payment of Bills listed on the Bill Resolution dated April 26, 2016, totaling \$1,331,681.35.
2. To Accept the Secretary's Report A-148 for March 31, 2016, with a Cash Balance of \$1,531,421.91.
3. To Accept the Treasurer's Report A-149 for March 31, 2016, with a Cash Balance of \$1,531,421.91.
4. To Accept the Certification of No Over-expenditures:
Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parlman, Board Secretary, certify that as of March 31, 2016, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

Board Secretary

Date

5. To Accept Financial Reporting:
Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of March 31, 2016, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund

has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. To Confirm the transfers within the 2015-2016 school budget as per exhibit.

Exhibit: 15-24

FINANCE (Continued)

7. To Confirm payment of Document G702 Application No. 10 to Gingerelli Bros., Inc. according to the following schedule: (said payment approved as submitted to Spiezele Architects)

Original Contract Sum	\$1,802,216.00
Net Change by Change Orders	\$ 356,482.92
Contract Sum Date	\$2,158,698.92
Total Completed & Stored to Date:	\$2,158,698.92

Retainage

Adj % of Completed Work	\$68,868.49
Stored Material	\$ 0.00

Total Retainage	\$ 68,868.49
Total Earned Less Retainage	\$2,008,983.43

Less Previous Certificates for payment	\$2,020,961.94
Current Payment Due	\$ 68,868.49
Final Payment	\$ 30,000.00

Balance to Finish, Including Retainage	\$ 38,868.49
Adjustment as per 04/22/16 Agreement	<u>(\$ 38,868.49)</u>

Balance to Finish -0-

8. To Approve Braelyn Dennehy, 239 Chestnut Lane, Forked River, NJ 08731 as a preschool tuition student at a cost of \$275.00 per month effective 05/01/16.

A Motion was made by Mr. Hetzel and seconded by Mrs. Septor to Confirm and Approve and Accept Finance Items 1 – 8.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

P. PERSONNEL

1. To Approve the following Professional Development activities:

a. Name: Mary Ellen Hess
 Date: 05/02/16
 Topic: Brain Based Advances in Managing Anger
 Place: Toms River Hotel, Toms River, NJ
 Cost: \$79.00/Mileage

b. Name: Loren Fuhring
 Date: 05/11/16 and 05/13/16
 Topic: NJASA/NJAPSA Conference

Place: Atlantic City, NJ
 Cost: \$525.00/Mileage

2. To Approve the hiring of Shane Nugent as a temporary replacement teacher, Step 1 (Prorated), effective April 18, 2016, pending completion of each criminal history check and the applicant's attestation he/she has not been convicted of any disqualifying crime pursuant to N.J.S.A.

FINANCE (Continued)

3. To Approve the hiring of Rebecca Palamara as a substitute teacher for the remainder of the 2015-2016 school year, pending completion of each criminal history check and the applicant's attestation he/she has not been convicted of any disqualifying crime pursuant to N.J.S.A.
4. To Approve the renewal of Contracts for 2016-2017 Full-Time Non-Certified Staff as per Exhibit. **Exhibit: 15-25**
5. To Approve the renewal of Contracts for 2016-2017 Part-Time Non-Certified Staff as per Exhibit. **Exhibit: 15-25**
6. To Approve the renewal of Contracts for 2016-2017 Full-Time Tenured Certified Staff as per Exhibit **Exhibit: 15-25**
7. To Approve the renewal of Contracts for 2016-2017 Part-Time Tenured Certified Staff as per Exhibit. **Exhibit: 15-25**
8. To Approve the renewal of Contracts for 2016-2017 Part-Time Non-Tenured Certified Staff as per Exhibit. **Exhibit: 15-25**
9. To Approve the renewal of Contracts for 2016-2017 Full-Time Non-Tenured Certified Staff as per Exhibit. **Exhibit: 15-25**
10. To Approve the renewal of Contracts for 2016-2017 Full-Time and Part-Time Administrative and Support Staff as per Exhibit. **Exhibit: 15-25**

A Motion was made by Mrs. Septor and seconded by Mr. Hetzel to Approve Personnel Items 1 (a & b) – 10.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

Q. PROGRAM

1. To Approve and Confirm the following field trip requests:
 - a. Grade: Preschool
 - Destination: Popcorn Park Zoo
 - Program: Science/Spring Unit
 - Date: 04/26/16

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Time: 10:45 a.m. to 1:45 p.m.
Transportation: Bus
Cost: \$4.00/Student (Paid by Students)

- b. Grade: 7th & 8th Grade
- Destination: STEM Expo
- Program: Science/Spring Unit
- Date: 05/03/16
- Time: 8:30 a.m. to 2:30 p.m.
- Transportation: Bus
- Cost: N/A

PROGRAM (Continued)

- c. Grade: Safety Patrol
Destination: Stratosphere Trampoline Park
Program: Safety Annual Trip
Date: 05/13/16
Time: 9:50 a.m. to 2:00 p.m.
Transportation: Bus
Cost: \$15.00/Student
- d. Grade: 7th Grade
Destination: 911 Memorial & Museum, NY
Program: Social Studies
Date: 05/17/16
Time: 8:05 a.m. to 4:30 p.m.
Transportation: Bus
Cost: \$12.00/Student (\$9.50 to be paid by students)
- e. Grade: Preschool
Destination: Manchester Library
Program: Curriculum
Date: 05/17/16
Time: 9:15 a.m. to 10:45 a.m.
Transportation: Bus
Cost: N/A
- f. Grade: 8th Grade
Destination: Philadelphia Phillies and Mutter Museum
Program: 8th Grade Trip
Date: 05/18/16
Time: 8:30 a.m. to 4:30 p.m.
Transportation: Bus
Cost: \$22.15/Student
- g. Grade: 1st Grade
Destination: Jenkinson's Aquarium
Program: Science
Date: 05/18/16
Time: 8:20 a.m. to 1:30 p.m.
Transportation: Bus
Cost: \$6.00/Student (\$3.50 to be paid by students)
- h. Grade: 4th – 8th Grade
Destination: Count Basie Theatre
Program: The History of Jazz
Date: 05/19/16
Time: 9:15 a.m. to 1:00 p.m.
Transportation: Bus
Cost: N/A
- i. Grade: 5th Grade
Destination: Popcorn Park Zoo
Program: Community Service
Date: 05/26/16

Time: 10:45 a.m. to 2:00 p.m.
Transportation: Bus
Cost: \$4.00/Student (\$2.00 to be paid by students)

PROGRAM (Continued)

j. Grade: 3rd Grade
 Destination: Cape May Zoo, NJ
 Program: Life Science - Habitats
 Date: 06/07/16
 Time: 9:00 a.m. to 2:00 p.m.
 Transportation: Bus
 Cost: \$60 bus parking

A Motion was made by Mrs. Pease and seconded by Mrs. Septor to Approve Program Items 1 (a – j).

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

R. POLICY

1. To Approve the first reading of the following Policies and Regulations:

P 0167	Public Participation in Board Meetings
P 0168	Recording Board Meetings
P 2422	Health and Physical Education
P 2431	Athletic Competition
P 5111	Eligibility of Resident/Nonresident Students
P 5310	Health Services
P 5330.01	Administration of Medical Marijuana
P 5460	High School Graduation
P 8462	Reporting Potentially Missing or Abused Children
P 8550	Outstanding Food Service Charges

R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
R 5111	Eligibility of Resident/Nonresident Students
R 5310	Health Services
R 5330.01	Administration of Medical Marijuana
R 8462	Reporting Potentially Missing or Abused Children

2. To Approve abolishing the following Regulation:

P 2425	Physical Education (Abolished)
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A Motion was made by Mrs. Septor and seconded by Mr. Burton to Approve Policy Items 1 and 2.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye

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Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

ANNOUNCEMENTS

- PTA McDonald’s Night April 28, 2016
- Lionpalooza May 5, 2016
- PTA Book Fair May 11 – 13, 2016
- Board of Education Meeting May 17, 2016
- Reading Arts May 23 – 27, 2016
- Abbreviated Day (Memorial Day Weekend) May 27, 2016
- School Closed Memorial Day May 30, 2016

COMMUNICATION FROM THE PUBLIC

- Graduation is at Manchester High School on June 20, 2016 at 7:00 p.m.

ADJOURNMENT

A Motion was made by Mr. Burton and seconded by Mrs. Septor to adjourn the Regular Meeting of the Board of Education at 7:52 p.m.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

RESPECTFULLY SUBMITTED