

**MINUTES OF THE  
REGULAR MEETING  
LAKEHURST BOARD OF EDUCATION  
TUESDAY, AUGUST 15, 2017  
(HELD IN THE MEDIA CENTER OF THE LAKEHURST ELEMENTARY SCHOOL)**

**A. CALL TO ORDER – 7:36 p.m.**

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on January 10, 2017, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Mr. Malden	President	Present
Mr. Burton	Vice President	Present
Mrs. Septor	Member	Present
Mr. Hetzel	Member	Present
Mrs. Pease	Member	Present

Determination of existence of Quorum necessary to take action, by Board Secretary/School Business Administrator.

ALSO PRESENT

<u>  x  </u>	Mrs. Fuhring	Superintendent
<u>  x  </u>	Dr. Barneman	Assistant Superintendent
<u>  x  </u>	Mr. Parlman	School Business Administrator
<u>  x  </u>	Mr. Zabarsky	School Board Attorney
<u>  x  </u>	Mrs. Rucci	Vice Principal

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

**D. APPROVAL OF MINUTES**

A Motion was made by Mrs. Septor and seconded by Mrs. Pease to dispense with the reading and Approve the:

- Minutes of Work Session and Closed Session – June 13, 2017
- Minutes of Regular Meeting – June 13, 2017

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Abstain
Mr. Malden	Aye

**E. BOARD OF EDUCATION INFORMATION COMMITTEE REPORT/  
SPECIAL REPORT**

**F. SUPERINTENDENT’S REPORT**

**G. ASSISTANT SUPERINTENDENT'S REPORT**

1. HIB Report – June 2017:                   0 - Investigations  
  0 - Confirmed

**H. VICE PRINCIPAL'S REPORT**

1. Fire Drill Report:

<u>Date</u>	<u>Time</u>	<u>Duration</u>
06/13/17	9:33 a.m.	53 seconds

2. Security Drill: Off-Site Building Evacuation

<u>Date</u>	<u>Time</u>	<u>Duration</u>
06/09/17	10:04 a.m.	21 minutes 04 seconds

**Exhibit: 17-01**

**I. BUSINESS ADMINISTRATOR'S REPORT****J. CORRESPONDENCE TO AND FROM THE BOARD****K. PUBLIC COMMENTS ON AGENDA ITEMS****L. OLD BUSINESS****M. NEW BUSINESS****N. BOARD BUSINESS**

To Approve adding Addendum items 3 and 4 to the Agenda.

A Motion was made by Mr. Burton and seconded by Mrs. Septor to Approve the above resolution.

**ROLL CALL VOTE:**

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

1. To Approve the following requests for the use of Lakehurst District facilities:

- a. Organization Name: Junior Girl Scout Troop 176  
 Organization Address: 305 Manapaqua Ave., Lakehurst, NJ  
 Date(s) Desired: Tuesdays (09/26 – 06/5) 2017 - 2018  
 Time Desired: 4:00 p.m. to 6:00 p.m.  
 Proposed Use: Troop Meeting  
 Equipment Requested: Tables  
 Space Requested: Cafeteria
- b. Organization Name: Mix Level Girl Scout Troop 340  
 Organization Address: 305 Manapaqua Ave., Lakehurst, NJ  
 Date(s) Desired: 09/25, 10/16, 10/23, 11/13, 11/20, 12/04,  
 12/11, 2017 and 01/08, 01/22, 02/05, 02/12,  
 02/26, 03/05, 03/19, 03/26, 04/09, 04/16,  
 04/30, 05/07, 05/21, & 06/04, 2017  
 Time Desired: 3:00 p.m. to 4:00 p.m.  
 Proposed Use: Scout Meeting  
 Equipment Requested: Tables  
 Space Requested: Media Center

**BOARD BUSINESS** (Continued)

- c. Organization Name: Girl Scouts of the Jersey Shore Troop 50117  
 Organization Address: 1405 Old Freehold Rd., Toms River, NJ 08753  
 Date(s) Desired: Every Other Thursday 09/21/17 - 06/14/17  
 Time Desired: 4:30 p.m. to 6:00 p.m.  
 Proposed Use: Scout Meeting  
 Equipment Requested: Tables  
 Space Requested: Cafeteria
- d. Organization Name: Girl Scouts of the Jersey Shore Troop  
 Organization Address: 305 Manapaqua Ave., Lakehurst, NJ 08733  
 Date(s) Desired: 09/25, 11/20, 2017 & 01/08, 02/12, 04/16, & 05/21, 2017  
 Time Desired: 6:00 p.m. to 7:30 p.m.  
 Proposed Use: Adult Community Leader Meeting  
 Equipment Requested: Tables  
 Space Requested: Cafeteria

2. To Approve the submission of the Preschool Education Expansion Aid (PEEA) application for the 2017-2018 school year.
3. To Approve a Shared Services Agreement with the Borough of Lakehurst for a School Resource Officer at a cost of \$40,000 for the period 09/01/16 through 08/31/18.
4. To Approve Ocean Academy, a Private School for the Disabled to provide breakfast and lunch to the students enrolled of the Lakehurst School District, through the food services of Ocean Mental Health Services, Inc.

The Lakehurst School District Board of Education does not require Ocean Academy to apply for and receive funding from the Child Nutrition Program nor does it require Ocean Academy to charge students for a reduced or paid meal.

A Motion was made by Mrs. Septor and seconded by Mr. Burton Confirm and Approve Board Business Items 1 (a-d) and 3.

## ROLL CALL VOTE:

Mrs. Pease	Abstain # 1, Aye 2-4
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

**O. FINANCE**

1. To Confirm and Approve for Payment of Bills listed on the Bill Resolution dated July 18, 2017, totaling \$651,360.76.
2. To Accept the Secretary's Report A-148 for June 30, 2017, with a Cash Balance of \$672,775.76.
3. To Accept the Treasurer's Report A-149 for June 30, 2017, with a Cash Balance of \$672,775.76.

FINANCE (Continued)

4. To Accept the Certification of No Over-expenditures:  
Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parlman, Board Secretary, certify that as of June 30, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

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Board Secretary

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Date

5. To Accept Financial Reporting:  
Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of June 30, 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To Confirm the transfers within the 2016-2017 school budget as per exhibit.  
**Exhibit: 17-02**
7. To Confirm the transfers within the 2017-2018 school budget as per exhibit.  
**Exhibit: 17-03**
8. To Approve a Pre-K tuition student from Island Heights Board of Education at a cost of \$7,749.50 for the 2017-2018 regular school year.
9. To Approve Out-of-District Tuition for Student LID# 10765 to Manchester Township School District at a cost of \$1,000.00 for the 2017-2018 regular school year.
10. To Approve 2017-2018 Parental Contract for Student Transportation for Student ID # 8370057071 at a cost of \$50.00 per day.
11. To Approve 2017-2018 Parental Contract for Student Transportation for Student ID # 6025037713 at a cost of \$18,000.00.
12. To Approve the Attendance Incentive payments for the 2016-2017 school year as per exhibit.  
**Exhibit: 17-04**
13. To Approve Chase Fuhring for the kindergarten program for the upcoming 2017-2018 academic year on a tuition free basis, pending availability.
14. To Approve a special education elementary school tuition student from Manchester School District (tuition of \$15,499 plus the cost of an individual aide) for the 2017-18 regular school year (Student LID # 373858).

A Motion was made by Mrs. Septor and seconded by Mrs. Pease to Confirm and Approve and Accept Finance Items 1 – 14.

## ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

**P. PERSONNEL**

1. To Confirm the following Professional Development activities:
  - a. Name: Michele Welch, Theresa Firetto and Corinne Lucas  
Date: 07/25, 07/26 & 07/27, 2017  
Topic: Wilson Reading System – Intro Workshop  
Place: Double Tree Suites, Mt. Laurel, NJ  
Cost: \$589/person to be paid by IDEA Grant
2. To Approve Michael Kelley as a summer custodian at the hourly rate of \$13.00.
3. To Approve the hiring of Daniel Cuiffo, 40 Marlin Court, Bayville, NJ 08721 as a Maintenance Supervisor on an as-needed basis at the rate of \$20.00 per hour effective 08/15/17.
4. To Approve the hiring of Daniel Cuiffo, 40 Marlin Court, Bayville, NJ 08721 as full-time Maintenance Supervisor as per contract effective 09/01/17.
5. To Approve Barry Parliman, Business Administrator for the period 07/01/17 through 06/30/18 as per Contract approved by the Ocean County Superintendent of Schools.
6. To Approve Clifford Barneman, Assistant Superintendent for Instruction for the period 07/01/17 through 06/30/18 as per Contract approved by the Ocean County Superintendent of Schools.
7. To Approve Annemarie Brooksbank, 50 Tobago Avenue, Toms River, NJ as a substitute teacher for the 2017-18 school year pending completion of each criminal history check and the applicant's attestation he/she has not been convicted of any disqualifying crime pursuant to N.J.S.A.
8. To Approve the appointment of Daniel Cuiffo as Asbestos Management Officer for the 2017-2018 school year.
9. To Approve Daniel Cuiffo as Safety & Health Designee for the 2017-2018 school year.
10. To Approve Daniel Cuiffo as Indoor Air Quality Designee for the 2017-2018 school year.
11. To Approve Daniel Cuiffo as Integrated Pest Management Coordinator for the 2017-2018
12. To Approve Daniel Cuiffo as the Right to Know Officer for the 2017-2018 school year.
13. To Approve Daniel Cuiffo as the Chemical Hygiene Officer for the 2017-2018 school year.
14. To Approve Daniel Cuiffo as the AHERA Coordinator for the 2017-2018 school year.
15. To Approve the substitute teachers for the 2017-18 school year pending completion of each criminal history check and the applicant's attestation he/she has not been convicted of any disqualifying crime pursuant to N.J.S.A. as per exhibit. **Exhibit: 17-05**
16. To Approve the 2017-2018 personnel items as per exhibit: **Exhibit: 17-06**

**PERSONNEL (Continued)**

A Motion was made by Mrs. Septor and seconded by Mr. Hetzel to Approve, Accept and/or Confirm Personnel Items 1(a) – 16.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

**ANNOUNCEMENTS**

- |                                      |                   |
|--------------------------------------|-------------------|
| • Pre-K and Kindergarten Orientation | August 22, 2017   |
| • Labor Day Observance               | September 4, 2017 |
| • Staff In-Service                   | September 5, 2017 |
| • First Day of School                | September 6, 2017 |
| • Board of Education Meeting         | September 6, 2017 |

**COMMUNICATION FROM THE PUBLIC**

**ADJOURNMENT**

A Motion was made by Mr. Hetzel and seconded by Mrs. Pease to adjourn the Regular Meeting of the Board of Education at 8:15 p.m.

ROLL CALL VOTE:

Mrs. Pease  
Mr. Hetzel  
Mrs. Septor  
Mr. Burton  
Mr. Malden

RESPECTFULLY SUBMITTED