

**MINUTES OF THE
REGULAR MEETING
LAKEHURST BOARD OF EDUCATION
TUESDAY, SEPTEMBER 6, 2017
(HELD IN THE MEDIA CENTER OF THE LAKEHURST ELEMENTARY SCHOOL)**

A. CALL TO ORDER – 7:00 p.m.

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on September 3, 2017, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mr. Malden	President	Present
Mr. Burton	Vice President	Absent
Mrs. Septor	Member	Present
Mr. Hetzel	Member	Present
Mrs. Pease	Member	Present

Determination of existence of Quorum necessary to take action, by Board Secretary/School Business Administrator.

ALSO PRESENT:

<u> x </u>	Mrs. Fuhring	Superintendent
<u> x </u>	Dr. Barneman	Assistant Superintendent
<u> x </u>	Mr. Parliman	School Business Administrator
<u> x </u>	Mr. Zabarsky	School Board Attorney
<u> x </u>	Mrs. Rucci	Vice Principal

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

D. APPROVAL OF MINUTES

A Motion was made by Mrs. Septor and seconded by Mrs. Pease to dispense with the reading and Approve the:

- Minutes of Special Meeting - July 31, 2017
- Minutes of Work Session, Closed and Regular Meetings - August 15, 2017

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

**E. BOARD OF EDUCATION INFORMATION COMMITTEE REPORT/
SPECIAL REPORT**

F. SUPERINTENDENT'S REPORT

1. Welcome
2. Enrollment
3. Preschool
4. Community Service

G. ASSISTANT SUPERINTENDENT'S REPORT

1. School Self-Assessment for determining grades under Anti-Bullying Bill of Right Act (ABR)

H. VICE PRINCIPAL'S REPORT

1. Welcome Back!
2. Portal

I. BUSINESS ADMINISTRATOR'S REPORT**J. CORRESPONDENCE TO AND FROM THE BOARD****K. PUBLIC COMMENTS ON AGENDA ITEMS****L. OLD BUSINESS****M. NEW BUSINESS****N. BOARD BUSINESS**

1. To Approve and Confirm the following requests for the use of Lakehurst District facilities:

- a. Organization Name: LES PTA
Organization Address: 301 Union Ave., Lakehurst, NJ
Date(s) Desired: 09/05/17
Time Desired: 6:30 a.m. to 8:15 a.m.
Proposed Use: Back to School Breakfast
Equipment Requested: 4 Tables
Space Requested: Cafeteria
- b. Organization Name: LES PTA
Organization Address: 301 Union Avenue, Lakehurst, NJ
Date(s) Desired: 09/12/17, 01/09/18, 04/10/18, 05/08/18 and 06/05/18
Time Desired: 6:00 p.m. to 8:00 p.m.
10/10/17 & 02/13/18 - 3:00 p.m.
Proposed Use: PTA Meetings
Equipment Requested: Tables, Extension Cord
Space Requested: Cafeteria
- c. Organization Name: LES PTA
Organization Address: 301 Union Avenue, Lakehurst, NJ
Date(s) Desired: 09/21/17
Time Desired: TBD
Proposed Use: Back to School Night
Equipment Requested: 2 Tables, 5 Chairs
Space Requested: School Lobby
- d. Organization Name: LES PTA
Organization Address: 301 Union Avenue, Lakehurst, NJ
Date(s) Desired: 09/28/17
Time Desired: 5:00 p.m. to 8:00 p.m.
Proposed Use: Ice Cream Social
Equipment Requested: Tables
Space Requested: Cafeteria

BOARD BUSINESS (Continued)

- e. Organization Name: LES PTA
 Organization Address: 301 Union Avenue, Lakehurst, NJ
 Date(s) Desired: 10/06/17
 Time Desired: 7:15 a.m. to 2:00 p.m.
 Proposed Use: School Pictures
 Equipment Requested: 1 Table, 3 Chairs
 Space Requested: Gym
- f. Organization Name: LES PTA
 Organization Address: 301 Union Avenue, Lakehurst, NJ
 Date(s) Desired: 11/17/17, 01/19/18 & 02/21/18
 Time Desired: 7:30 a.m. to 10:30 a.m.
 Proposed Use: Cap and Gown Retakes
 Equipment Requested: N/A
 Space Requested: Hallway by Nurse
- g. Organization Name: LES PTA
 Organization Address: 301 Union Avenue, Lakehurst, NJ
 Date(s) Desired: 12/04 – 12/08, 2017 (Set up 12/01/17)
 Time Desired: 8:00 a.m. to 3:00 p.m.
 12/05/17 – 6:00 p.m. to 8:00 p.m.
 Proposed Use: Holiday Workshop
 Equipment Requested: 10 Tables and 5 Chairs
 Space Requested: Conference Room or Media Center
- h. Organization Name: LES PTA
 Organization Address: 301 Union Avenue, Lakehurst, NJ
 Date(s) Desired: 03/02/18 Set up, 03/05/18 thru 03/09/18
 Evening 03/06 or 03/08 TBD
 Time Desired: Set up 1:45 p.m., 8:00 am. to 3:00 p.m.
 Evening 6:00 p.m. to 8:00 p.m.
 Proposed Use: Bookfair
 Equipment Requested: 6 Tables and 4 Chairs
 Space Requested: TBD
- i. Organization Name: LES PTA
 Organization Address: 301 Union Avenue, Lakehurst, NJ
 Date(s) Desired: 02/09/18
 Time Desired: 5:30 p.m. to 8:15 p.m.
 Proposed Use: PTA Bingo Night
 Equipment Requested: 4 Tables, 5 Chairs, microphone
 Space Requested: Gym
2. To Approve an Agreement with Star Pediatric Homecare Agency for LPN services for a medically fragile student at the rate of \$41.00 per hour.
3. To Approve a Contract with Monmouth Ocean Educational Services Commission for the disposal of obsolete computer hardware.

BOARD BUSINESS (Continued)

A Motion was made by Mrs. Septor and seconded by Mr. Hetzel to Confirm and Approve Board Business Items 1(a-i) – 3.

ROLL CALL VOTE:

Mrs. Pease Abstain 1(a-i), Aye 2 and 3
 Mr. Hetzel Absent
 Mrs. Septor Aye
 Mr. Burton Aye
 Mr. Malden Aye

O. FINANCE

1. To Confirm and Approve for Payment of Bills listed on the Bill Resolution dated September 6, 2017, totaling \$504,272.06.
2. To Accept the Secretary's Report A-148 for July 31, 2017, with a Cash Balance of \$830,354.49.
3. To Accept the Treasurer's Report A-149 for July 31, 2017, with a Cash Balance of \$830,354.49.
4. To Accept the Certification of No Over-expenditures:
 Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parliman, Board Secretary, certify that as of July 31, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

Board Secretary

Date

5. To Accept Financial Reporting:
 Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of July 31, 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To Approve payment to Jill Hirshblond for extended school year work (four days at per diem rate).
7. To Approve Amanda Owens for two (3) credit graduate courses to be taken online at Georgian Court University, Fall 2017.
8. To Confirm and Approve Theresa Firetto for three (3) credit graduate courses to be taken at Monmouth University for the Spring 2017 semester.
9. To Confirm and Approve Corrine Lucas for two (3) credit graduate courses to be taken online from Western Governor's University in Salt Lake City, Utah for the July 2017 through December 2017 semester.
10. To Approve Dr. Pamela Brillante, LLC as a preschool consultant for the 2017-2018 school year at the cost of \$20,000.

A Motion was made by Mrs. Pease and seconded by Mrs. Septor to Confirm, Approve and/or Accept Finance Items 1 – 10.

FINANCE (Continued)

ROLL CALL VOTE:

Mrs. Pease Aye
 Mr. Hetzel Absent
 Mrs. Septor Aye
 Mr. Burton Aye
 Mr. Malden Aye

P. PERSONNEL

1. To Approve the following Professional Development activities:

- a. Name: Kimberly Foca
 Date: 10/26/17
 Topic: High Functioning Autism & Anxiety
 Place: Monmouth Mall, Eatontown
 Cost: Substitute, Mileage

2. To Approve the personnel items as per exhibit.

Exhibit: 17-07

A Motion was made by Mrs. Pease and seconded by Mrs. Septor to Approve Personnel Items 1(a) and 2.

ROLL CALL VOTE:

Mrs. Pease Aye
 Mr. Hetzel Absent
 Mrs. Septor Aye
 Mr. Burton Aye
 Mr. Malden Aye

Q. PROGRAM

1. To Approve the following field trip requests:

- a. Grade: 8th
 Destination: Lakehurst-Manchester Soccer Field
 Program: Student Activities – Team Building
 Date: 09/08/17
 Time: 8:45 a.m. to 12:45 p.m.
 Transportation: Bus
 Cost: N/A
- b. Grade: Preschool/MDP
 Destination: DeWolf Farm
 Program: Fall Unit - Pumpkins
 Date: 10/24/17
 Time: 10:00 a.m./ to 1:20 p.m.
 Transportation: Bus
 Cost: \$8.00 per student/\$2.00 per chaperone

A Motion was made by Mr. Hetzel and seconded by Mrs. Pease to Approve Program Items 1(a & b).

ROLL CALL VOTE:

Mrs. Pease Aye
 Mr. Hetzel Absent
 Mrs. Septor Aye
 Mr. Burton Aye
 Mr. Malden Aye

R. POLICY

1. To Approve the first reading of the following policies and regulations:

P 2700	Services to Nonpublic School Students
P 7100	Range Facilities Planning
P 7101	Educational Adequacy of Capital Projects
P 7102	Site Selection and Acquisition
P 7130	School Closing
P 7300	Disposition of Property
R 7100	Long-Range Facilities Planning
R 7101	Educational Adequacy of Capital Projects
R 7102	Site Selection and Acquisition
R 7300.2	Disposition of Land
R 7300.3	Disposition of Personal Property
R 7300.4	Disposition of Federal Property

2. To Approve the abolishment of the following regulation:

R 7300.1	Disposition of Instructional Property
----------	---------------------------------------

A Motion was made by Mrs. Septor and seconded by Mrs. Pease to Approve Policy Items 1 and 2.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

ANNOUNCEMENTS

- Back to School Night September 21, 2017
- Staff In-Service - School Closed October 9, 2017
- Board of Education Meeting October 17, 2017

COMMUNICATION FROM THE PUBLIC**ADJOURNMENT**

A Motion was made by Mrs. Pease and seconded by Mr. Hetzel to adjourn the Regular Meeting of the Board of Education at 7:26 p.m.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

RESPECTFULLY SUBMITTED