

**MINUTES OF THE
REGULAR MEETING
LAKEHURST BOARD OF EDUCATION
TUESDAY, OCTOBER 17, 2017
(HELD IN THE MEDIA CENTER OF THE LAKEHURST ELEMENTARY SCHOOL)**

A. CALL TO ORDER - 7:28 p.m.

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on January 10, 2017, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mr. Malden	President	Present
Mr. Burton	Vice President	Present
Mrs. Septor	Member	Present
Mr. Hetzel	Member	Present
Mrs. Pease	Member	Absent

Determination of existence of Quorum necessary to take action, by Board Secretary/School Business Administrator.

ALSO PRESENT:

<u> x </u>	Mrs. Fuhring	Superintendent
<u> x </u>	Dr. Barneman	Assistant Superintendent
<u> x </u>	Mr. Parlman	School Business Administrator
<u> x </u>	Mr. Zabarsky	School Board Attorney
<u> x </u>	Mrs. Rucci	Vice Principal

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

D. APPROVAL OF MINUTES

A Motion was made by Mrs. Septor and seconded by Mr. Malden to dispense with the reading and Approve the:

- Minutes of Board Retreat, Closed and Regular Meetings - September 6, 2017
- Minutes of Special Meeting - September 28, 2017

ROLL CALL VOTE:

Mrs. Pease	Absent
Mr. Hetzel	Aye 9/06/17, Abstain 9/28/17
Mrs. Septor	Aye
Mr. Burton	Abstain
Mrs. Malden	Aye

E. BOARD OF EDUCATION INFORMATION COMMITTEE REPORT/SPECIAL REPORT

BOARD BUSINESS (Continued)

6. To Approve the 2017-2018 District Goals as follows:

- Goal 1: Continue professional development to focus on transition to Readers/Writers Workshop model.
- Goal 2: Leverage funding sources for implementation of Readers/Writers Workshop.
- Goal 3: Continue to expand Preschool Program.*
- Goal 4: Convert the Library into a Media/Makerspace Hub.

7. To Approve the 2017-2018 Board Goals as follows:

- Goal 1: Continue to work towards all members being fully certified through New Jersey School Boards Association.
- Goal 2: Negotiate contract with the Superintendent to begin July 01, 2018.
- Goal 3: Attend Individual training on Bargaining and Salary Guides in preparation for the next round of negotiations with the Teachers' Association.

A Motion was made by Mrs. Septor and seconded by Mr. Hetzel to add the following resolution:

Mrs. Pease	Absent
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

8. To Approve the Superintendent Merit Goal 2017 – 2018:

WHEREAS, the Agreement provides that beginning with the 2017 – 2018 school year, an annual non-pensionable merit bonus may be awarded on the basis of the Superintendent achieving one merit goal in accordance with the District Goals. The merit bonuses may not exceed 3.33% of annual salary for a quantitative merit criterion achieved and 2.5% of annual salary for a qualitative merit criterion.

WHEREAS, N.J.A.C. 6A:23A-3.1(e)(10)(ii) requires the Executive County Superintendent to approve the selection of quantitative merit and/or qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and/or qualitative merit criteria.

THEREFORE, BE IT RESOLVED by the Lakehurst Board of Education that the Superintendent Merit Goals 2017-2018 be forwarded to the County Office for approval.

A Motion was made by Mrs. Septor and seconded by Mr. Burton to Confirm and Approve Board Business Items 1 - 8.

ROLL CALL VOTE:

Mrs. Pease	Absent
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

O. FINANCE

1. To Confirm and Approve for Payment of Bills listed on the Bill Resolution dated October 17, 2017, totaling \$1,066,026.05.
2. To Accept the Secretary's Report A-148 for September 30, 2017, with a Cash Balance of \$464,342.46.
3. To Accept the Treasurer's Report A-149 for September 30, 2017, with a Cash Balance of \$464,342.46.
4. To Accept the Certification of No Over-expenditures:
Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parlman, Board Secretary, certify that as of September 30, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

Board Secretary

Date

5. To Accept Financial Reporting:
Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of September 30, 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To Accept the Secretary's Report A-148 for August 31, 2017, with a Cash Balance of \$554,605.31.
7. To Accept the Treasurer's Report A-149 for August 31, 2017, with a Cash Balance of \$554,605.31.
8. To Accept the Certification of No Over-expenditures:
Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parlman, Board Secretary, certify that as of August 31, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

Board Secretary

Date

9. To Accept Financial Reporting:
Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of August 31, 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
10. To Confirm the transfers within the 2017-2018 school budget as per exhibit.

Exhibit: 17-10

FINANCE (Continued)

11. To Approve a tuition reimbursement for Theresa Firetto for the Spring 2017 semester from Monmouth University as per negotiated agreement.

A Motion was made by Mrs. Septor and seconded by Mr. Hetzel to Confirm, Approve and/or Accept Finance Items 1-11.

ROLL CALL VOTE:

Mrs. Pease	Absent
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

P. PERSONNEL

1. To Approve the following Professional Development Activities:

- | | | |
|----|--------|---|
| a. | Name: | Michael Kelley |
| | Date: | 10/18/2017 |
| | Topic: | Reimagining Learning Environments with Technology |
| | Place: | Monmouth Mall, Eatontown |
| | Cost: | Substitute, Mileage |
| b. | Name: | Cecilia Ward |
| | Date: | 10/19/2017 |
| | Topic: | Certification & PTP Procedures |
| | Place: | Central Regional High School, Bayville |
| | Cost: | Substitute, Mileage |
| c. | Name: | Dawn Jauch |
| | Date: | 10/24/2017 |
| | Topic: | Supporting Students |
| | Place: | Monmouth Mall, Eatontown |
| | Cost: | Substitute, Mileage |
| d. | Name: | Carmen Quaglia |
| | Date: | 10/31/2017 |
| | Topic: | Strauss Esmay |
| | Place: | American Legion Hall, Toms River |
| | Cost: | \$95.00, Substitute, Mileage |
| e. | Name: | Gina Narozniak |
| | Date: | 11/2/2017 |
| | Topic: | Cross Cultural Literacy |
| | Place: | Monmouth Mall, Eatontown |
| | Cost: | Substitute, Mileage |
| f. | Name: | Susan Kotch |
| | Date: | 11/2/2017 |
| | Topic: | Cross Cultural Literacy |
| | Place: | Monmouth Mall, Eatontown |
| | Cost: | Substitute, Mileage |
| g. | Name: | Theresa Firetto |
| | Date: | 11/14/2017 |
| | Topic: | BIP for Students with Challenging Behaviors |
| | Place: | Monmouth Mall, Eatontown |
| | Cost: | Substitute, Mileage |

PERSONNEL (Continued)

- h. Name: Corrine Lucas
Date: 11/14/2017
Topic: BIP for Student with Challenging Behaviors
Place: Monmouth Mall, Eatontown
Cost: Substitute, Mileage
- i. Name: Lisa Chapman
Date: 11/15/2017
Topic: K-5 Technology Centers
Place: SRI & ETTC Office, Galloway
Cost: Substitute, Mileage
- j. Name: Kaitlyn Prior
Date: 11/20/2017
Topic: Instructional Strategies for Reading
Place: Monmouth Mall, Eatontown
Cost: Substitute, Mileage
- k. Name: Amanda Owens
Date: 12/4/2017
Topic: Makerspace Monday with Programmable Robots
Place: SRI & ETTC Office, Galloway
Cost: Substitute, Mileage
- l. Name: Susan Kotch
Date: 12/5/2017
Topic: Using HyperDocs in the Classroom
Place: SRI & ETTC Office, Galloway
Cost: Substitute, Mileage
- m. Name: Gina Narozniak
Date: 12/5/2017
Topic: Using HyperDocs in the Classroom
Place: SRI & ETTC Office, Galloway
Cost: Substitute, Mileage
- n. Name: Kimberly Lambusta
Date: 12/13/2017
Topic: Social Skills in Your Classroom
Place: Monmouth Mall, Eatontown
Cost: Substitute, Mileage
- o. Name: Dawn Jauch
Date: 12/15/2017
Topic: Bridging the Gap: Behavioral Strategies
Place: Monmouth Mall, Eatontown
Cost: Substitute, Mileage
- p. Name: Kathryn Crawley
Date: 5/30/2018
Topic: Effective Instructional Strategies to Teach Phonemic Awareness
Place: Monmouth Mall, Eatontown
Cost: Substitute, Mileage
- q. Name: Kimberly Lambusta
Date: 5/30/2018
Topic: Effective Instructional Strategies to Teach Phonemic Awareness
Place: Monmouth Mall, Eatontown
Cost: Substitute, Mileage

PERSONNEL (Continued)

- r. Name: Melissa Dolan
Date: 6/1/2018
Topic: Fostering Resilience & Academic Grit
Place: Monmouth Mall, Eatontown
Cost: Substitute, Mileage
- s. Name: Theresa Firetto
Date: 6/1/2018
Topic: Fostering Resilience & Academic Grit
Place: Monmouth Mall, Eatontown
Cost: Substitute, Mileage
- t. Name: Loren Fuhring
Date: 10/18/2017, 11/29/2017, 2/14/2018, 3/21/2018
Topic: Superintendents' Professional Development Academy
Place: Monmouth University, West Long Branch
Cost: \$350.00, Mileage
2. To Approve the attendance of Theresa Firetto at Monmouth University for a three (3) credit class, School Law and Policy, during the Fall 2017 semester as per negotiated agreement.
3. To Approve the attendance of Kaitlyn Cook at Rutgers University for a three (3) credit class, Assessment and Measurement for Special Education, during the Fall 2017 semester as per negotiated agreement.
4. To Approve Corrine Lucas as a temporary homebound instructor as per teacher contract rate.

A Motion was made by Mrs. Septor and seconded by Mr. Burton to add the following resolution:

Mrs. Pease	Absent
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

5. To Authorize the School Board Attorney to send a letter to an employee explaining a closed session discussion pursuant N.J.S.A. 18A:16-2.

A Motion was made by Mrs. Septor and seconded by Mr. Hetzel to Approve, Accept and/or Confirm Personnel Items 1(a-t) and 2-5.

ROLL CALL VOTE:

Mrs. Pease	Absent
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

Q. PROGRAM

1. To Approve the following field trip request:

- | | | |
|----|-----------------|---|
| a. | Grade: | MD1/MD2 |
| | Destination: | Lehmann School, Lakewood, NJ |
| | Program: | Service Learning |
| | Date: | October 26, 2017 |
| | Time: | 9:30 a.m. to 12:30 p.m. |
| | Transportation: | Bus |
| | Cost: | N/A |
| | | |
| b. | Grade: | MD1/MD2 |
| | Destination: | Liberty Science Center, Jersey City, NJ |
| | Program: | STEAM Special Needs Day |
| | Date: | April 10, 2018 |
| | Time: | 8:15 a.m. to 2:30 p.m. |
| | Transportation: | Bus |
| | Cost: | N/A |
| | | |
| c. | Grade: | Band |
| | Destination: | Count Basie Theatre, Red Bank, NJ |
| | Program: | Jazz Show |
| | Date: | April 23, 2018 |
| | Time: | 9:15 a.m. to 1:00 p.m. |
| | Transportation: | Bus |
| | Cost: | N/A |
| | | |
| d. | Grade: | 3rd |
| | Destination: | Lake Horicon, Lakehurst, NJ |
| | Program: | Academics |
| | Date: | TBD |
| | Time: | TBD |
| | Transportation: | Walking |
| | Cost: | N/A |

A Motion was made by Mr. Burton and seconded by Mrs. Septor to Approve Program Items 1(a-d).

ROLL CALL VOTE:

Mrs. Pease	Absent
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

ANNOUNCEMENTS

- | | |
|--|---------------------|
| ● Veteran's Day Observance - School Closed | November 6-8, 2017 |
| ● NJEA Convention - School Closed | November 9-10, 2017 |
| ● End of 1st Marking Period | November 15, 2017 |
| ● Parent Portal Opens | November 20, 2017 |
| ● Board of Education Meeting | November 21, 2017 |

COMMUNICATION FROM THE PUBLIC

ADJOURNMENT

A Motion was made by Mr. Burton and seconded by Mr. Hetzel to adjourn the Special Meeting of the Board of Education at 8:17 p.m.

ROLL CALL VOTE:

Mrs. Pease	Absent
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

RESPECTFULLY SUBMITTED