

**MINUTES OF THE
REGULAR MEETING
LAKEHURST BOARD OF EDUCATION
TUESDAY, NOVEMBER 21, 2017
(HELD IN THE MEDIA CENTER OF THE LAKEHURST ELEMENTARY SCHOOL)**

A. CALL TO ORDER - 7:00 p.m.

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on January 10, 2017, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mr. J. Malden	President	Present
Mr. D. Burton	Vice-President	Present
Mrs. J. Septor	Member	Present
Mr. C. Hetzel	Member	Present
Mrs. D. Pease	Member	Present

Determination of existence of Quorum necessary to take action, by Board Secretary/School Business Administrator.

ALSO PRESENT:

<u>x</u>	Mrs. Fuhring	Superintendent
<u>x</u>	Dr. Barneman	Assistant Superintendent
<u>x</u>	Mr. Parlman	School Business Administrator
<u>x</u>	Mr. Zabarsky	School Board Attorney
<u>x</u>	Mrs. Rucci	Vice Principal

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

D. APPROVAL OF MINUTES

A motion was made by Mrs. Septor and seconded by Mr. Burton to dispense with the reading and Approve the:

- Minutes of Work Session, Closed and Regular Meetings - October 17, 2017

ROLL CALL VOTE:

Mrs. Pease	Abstain
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

**E. BOARD OF EDUCATION INFORMATION COMMITTEE REPORT/
SPECIAL REPORT**

BOARD BUSINESS (Continued)

2. To Approve and/or Confirm the following requests for the use of Lakehurst District Facilities:
 - a. Organization Name: LES PTA
Organization Address: 301 Union Avenue Lakehurst, NJ
Date(s) Desired: 10/26/17
Time Desired: 1:45 p.m. to 6:00 p.m.
Proposed Use: Frozen Food Fundraiser Pick Up
Equipment Requested: Tables
Space Requested: Music Room
 - b. Organization Name: LES PTA
Organization Address: 301 Union Avenue
Date(s) Desired: 11/30/17
Time Desired: 6:00 p.m. to 7:30 p.m.
Proposed Use: Yoga
Equipment Requested: N/A
Space Requested: Gymnasium
 - c. Organization Name: LES PTA
Organization Address: 301 Union Avenue
Date(s) Desired: 3/5/18
Time Desired: 8:00 a.m. to 10:15 a.m.
Proposed Use: Assembly
Equipment Requested: N/A
Space Requested: Gymnasium
3. To Provide notice as per the Preschool Educational Services Contract with O.C.E.A.N. Inc./Head Start for the transfer of PEEA preschool students from the Manchester Head Start Program to the Lakehurst Elementary School effective January 2, 2018.
4. To Accept the FY 2018 NAVAIR STEM grant award in the amount of \$15,000.00.
5. To Approve the submittal to the Ocean County Superintendent for the alternative compliance of toilet facility usage for one (1) preschool classroom.
6. To Approve the submission of the 2017-18 New Jersey Quality Single Accountability and Continuum Statement of Assurance.
7. To Approve the submission of the QSAC District Improvement Plan for the 2017-2018 school year.
8. To Approve the 2017-2018 Three Year Comprehensive Maintenance Plan.
9. To Approve the 2017-2018 M1 Annual Maintenance Budget Amount Worksheet.
10. To Approve 2017-2018 Joint Transportation Agreement with Manchester School District at a cost of \$433,486.06.
11. To Approve the 2017-2018 Tuition Contract with Manchester Board of Education for High School and Resource Services at a cost of \$2,341,372.00.

BOARD BUSINESS (Continued)

A Motion was made by Mrs. Septor and seconded by Mr. Burton to Approve and/or Confirm Board Business Item 1, 2 (a-c), and 3-11.

ROLL CALL VOTE:

Mrs. Pease Aye 1 – 7, Nay to item 2
 Mr. Hetzel Aye
 Mrs. Septor Aye
 Mr. Burton Aye
 Mr. Malden Aye

O. FINANCE

1. To Confirm and Approve for Payment of Bills listed on the Bill Resolution dated November 21, 2017, totaling \$755,721.09.
2. To Accept the Secretary's Report A-148 for October 31, 2017, with a Cash Balance of \$621,412.54.
3. To Accept the Treasurer's Report A-149 for October 31, 2017, with a Cash Balance of \$621,412.54.
4. To Accept the Certification of No Over-expenditures:
 Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parliman, Board Secretary, certify that as of October 31, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

Board Secretary

Date

5. To Accept Financial Reporting:
 Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of October 31, 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To Confirm the transfers within the 2017-2018 school budget as per exhibit.

Exhibit: 17-14

A Motion was made by Mrs. Pease and seconded by Mrs. Septor to Confirm, Approve and/or Accept Finance Items 1-6.

ROLL CALL VOTE:

Mrs. Pease Aye
 Mr. Hetzel Aye
 Mrs. Septor Aye
 Mr. Burton Aye
 Mr. Malden Aye

P. PERSONNEL

1. To Approve and/or Confirm the following Professional Development Activities:
 - a. Name: Daniel Cuiffo
Date: 11/17/2017
Topic: Indoor Air Quality Training
Place: Ocean County Fire Academy Waretown, NJ
Cost: Mileage
 - b. Name: Yvette Durrett
Date: 11/30/2017
Topic: Anxiety in the Classroom
Place: Sheraton Hotel, Eatontown, NJ
Cost: N/A
 - c. Name: Susan Fehskens
Date: 12/5/2017
Topic: Been There, Done That, Now What?
Place: Monmouth Mall, Eatontown, NJ
Cost: Substitute, Mileage
 - d. Name: Paula Connolly-Close
Date: 12/13/2017
Topic: Social Skills in Your Classroom
Place: Monmouth Mall, Eatontown, NJ
Cost: Mileage
 - e. Name: Susan Fehskens
Date: 1/18/2018
Topic: Integrating ELA in Your Science Lessons
Place: Southern Regional Institute & Ed. Tech. Center, Galloway, NJ
Cost: 7 ETTC hours, Substitute, Mileage
 - f. Name: Kerri Sutter
Date: 4/12/2018
Topic: Survivor Skills for Paraprofessionals
Place: Monmouth Mall, Eatontown, NJ
Cost: Substitute, Mileage
 - g. Name: Melina Kotsolakis
Date: 5/8/2018
Topic: Administrative Assistant Program
Place: Double Tree Hotel, Mt. Laurel, NJ
Cost: Substitute, Mileage
 - h. Name: Kerri Sutter
Date: 6/6/2018
Topic: Effective Instruction for Students with High Functioning Autism
Place: Monmouth Mall, Eatontown, NJ
Cost: Substitute, Mileage
 - i. Name: Carrie Bille-Fracasso
Date: 6/7/2018
Topic: Social & Emotional Learning Tools
Place: Monmouth Mall, Eatontown, NJ
Cost: Substitute, Mileage

PERSONNEL (Continued)

- j. Name: Corrine Lucas
Date: 6/7/2018
Topic: Social & Emotional Learning Tools
Place: Mon-uth Mall, Eatontown, NJ
Cost: Substitute, Mileage
- k. Name: Abby Moyse
Date: 11/16/17, 1/22/18, 1/23/18 and 2/6/18
Topic: K-3 NGSS Institute
Place: Little Egg Harbor School District, NJ
Cost: Substitute, Mileage
- l. Name: Dr. Clifford Barneman
Date: 1/25/18 and 1/26/18
Topic: FETC-Technology Feature Presenter
Place: Orange County Convention Center, Orlando, FL
Cost: No cost - NAVAIR grant funded
2. To Accept the resignation of Susan Kotch effective November 22, 2017.
3. To Approve Robyn Kurzynowski from part-time to full-time teaching status (MA Step 1) effective November 27, 2017.
4. To Approve Toni Dworkin for the Musical Theater Director stipend position for the 2017-2018 school year at the Negotiated Rate.
5. To Approve Cecilia Ward for the Musical Theater assistant stipend position for the 2017-2018 school year at the Negotiated Rate.

A Motion was made by Mrs. Septor and seconded by Mrs. Pease to Approve Personnel Items 1 (a-l) through 5.

ROLL CALL VOTE:

Mrs. Pease Aye
Mr. Hetzel Aye
Mrs. Septor Aye
Mr. Burton Aye
Mr. Malden Aye

R. PROGRAM

1. To Approve the following field trip request:
- a. Grade: 2nd
Destination: Algonquin Theater
Program: "Click, Clack, Moo" - ELA Connection
Date: 2/8/2018
Time: 10:45 a.m. to 2:00 p.m.
Transportation: Bus
Cost: \$9.00 per Student

PERSONNEL (Continued)

- b. Grade: 5th
 - Destination: Marquee Cinemas
 - Program: “Wonder Movie” - ELA Connection
 - Date: 12/6/2017
 - Time: 8:30 a.m. to 12:00 p.m.
 - Transportation: Bus
 - Cost: \$8.00 per Student
- c. Grade: Pre-K
 - Destination: Garden State Discovery Museum
 - Program: Creative Curriculum
 - Date: 3/27/2018
 - Time: 8:45 a.m. to 1:30 p.m.
 - Transportation: Bus
 - Cost: \$13.00 per Student

A Motion was made by Mr. Hetzel and seconded by Mrs. Septor to Approve Program Items 1(a-c).

ROLL CALL VOTE:

Mrs. Pease Aye
 Mr. Hetzel Aye
 Mrs. Septor Aye
 Mr. Burton Aye
 Mr. Malden Aye

ANNOUNCEMENTS

- Abbreviated Day November 22, 2017
- Thanksgiving - School Closed November 23-24, 2017
- Abbreviated Day - Staff In Service November 27, 2017
- Parent Teacher Conferences - Abbreviated Days Nov. 28-Dec. 1, 2017
- Honors Assembly - 9:00 a.m. December 1, 2017
- Faculty Meeting December 4, 2017
- PTA Holiday Workshop December 4-8, 2017
- Winter Concert - 6:45 p.m. December 12, 2017

COMMUNICATION FROM THE PUBLIC

ADJOURNMENT

A Motion was made by Mrs. Pease and seconded by Mr. Burton to adjourn the Regular Meeting of the Board of Education at 7:34 p.m.

ROLL CALL VOTE:

Mrs. Pease Aye
 Mr. Hetzel Aye
 Mrs. Septor Aye
 Mr. Burton Aye
 Mr. Malden Aye

RESPECTFULLY SUBMITTED