

**MINUTES OF THE
REGULAR MEETING
LAKEHURST BOARD OF EDUCATION
TUESDAY, JANUARY 23, 2018
(HELD IN THE MEDIA CENTER OF THE LAKEHURST ELEMENTARY SCHOOL)**

A. CALL TO ORDER – 7:01 p.m.

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on January 14, 2018, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mr. Malden	President	Present
Mr. Burton	Vice President	Absent
Mrs. Septor	Member	Present
Mr. Hetzel	Member	Present
Mrs. Pease	Member	Present

Determination of existence of Quorum necessary to take action, by Board Secretary/School Business Administrator.

ALSO PRESENT

<u> x </u>	Mrs. Fuhring	Superintendent
<u> x </u>	Dr. Barneman	Assistant Superintendent
<u> x </u>	Mr. Parlman	School Business Administrator
___	Mr. Zabarsky	School Board Attorney
___	Mrs. Rucci	Vice Principal

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

D. APPROVAL OF MINUTES

A motion was made by Mrs. Septor and seconded by Mrs. Pease to dispense with the reading and Approve the:

- Minutes of Work Session and Regular Meetings - November 21, 2017
- Minutes of Special Meeting - November 27, 2017
- Minutes of Reorganization and Special Meetings - January 9, 2018

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye, Abstain November 27 th
Mrs. Septor	Aye
Mr. Burton	Absent
Mr. Malden	Aye

**E. BOARD OF EDUCATION INFORMATION COMMITTEE REPORT/
SPECIAL REPORT**

F. SUPERINTENDENT'S REPORT

1. Board Certification & Wellness Check
2. Mission Statement
3. ESSA Amendment & Report

G. ASSISTANT SUPERINTENDENT'S REPORT

1. HIB Report - November 2017 0 - Investigation(s)
 0 - Confirmed
 HIB Report - December 2017 1 - Investigation(s)
 1 - Confirmed
2. Preschool PEEA Update
3. MLK Observance and Black History Month

H. VICE PRINCIPAL'S REPORT

1. Fire Drill Report:

<u>Date</u>	<u>Time</u>	<u>Duration</u>
11/16/2017	9:35 a.m.	1 minute 1 seconds

2. Security Drill: Intruder Alert Lock Down

<u>Date</u>	<u>Time</u>	<u>Duration</u>
11/29/2017	11:45 a.m.	4 minutes 44 seconds

Exhibit: 17-15

3. Fire Drill Report:

<u>Date</u>	<u>Time</u>	<u>Duration</u>
12/6/2017	10:05 a.m.	1 minute 9 seconds

4. Security Drill: Table Top

<u>Date</u>	<u>Time</u>	<u>Duration</u>
12/12/2017	11:30 a.m.	30 minutes

Exhibit: 17-18

I. BUSINESS ADMINISTRATOR'S REPORT

1. Presentation of 2016-2017 Audit by a representative of Robert A. Hulsart and Company.

J. CORRESPONDENCE TO AND FROM THE BOARD

1. New Jersey School Boards Association Wellness Check Report

K. PUBLIC COMMENTS ON AGENDA ITEMS**L. OLD BUSINESS****M. NEW BUSINESS****N. BOARD BUSINESS**

1. To Approve Finley Moyses for the preschool program for the upcoming 2018-2019 academic year on a tuition free basis, pending availability.
2. To Approve Daniel Crawley for the preschool program for the upcoming 2018-2019 academic year on a tuition free basis, pending availability.

BOARD BUSINESS (Continued)

3. To Approve Jolene Chapman for the preschool program for the upcoming 2018-2019 academic year on a tuition free basis, pending availability.
4. To Approve Francesca Dolan for the preschool program for the upcoming 2018-2019 academic year on a tuition free basis, pending availability.
5. To Approve the Lakehurst Board of Education district Mission Statement, which reads as follows:

The Lakehurst Elementary School Community will devote our efforts to inspire and motivate all of our students to achieve their highest levels of academic excellence and become honorable members of an ever-changing society.

A Motion was made by Mr. Hetzel and seconded by Mrs. Pease to Approve Board Business Items 1-5.

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Absent
Mr. Malden	Aye

O. FINANCE

1. To Confirm and Approve for Payment of Bills listed on the Bill Resolution dated December 19, 2017, totaling \$875,800.00.
2. To Confirm and Approve for Payment of Bills listed on the Bill Resolution dated January 23, 2018, totaling \$965,131.71.
3. To Accept the Secretary's Report A-148 for November 30, 2017, with a Cash Balance of \$753,962.21.
4. To Accept the Treasurer's Report A-149 for November 30, 2017, with a Cash Balance of \$753,962.21.
5. To Accept the Secretary's Report A-148 for December 31, 2017, with a Cash Balance of \$824,965.77.
6. To Accept the Treasurer's Report A-149 for December 31, 2017, with a Cash Balance of \$824,965.77.
7. To Accept the Certification of No Over-expenditures:
Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parliman, Board Secretary, certify that as of November 30 and December 31, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

Board Secretary

Date

8. To Accept Financial Reporting:
Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of November 30 and December 31, 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FINANCE (Continued)

8. To Confirm the transfers within the 2017-2018 school budget as per exhibits.
Exhibit: 17-16
Exhibit: 17-19
9. To Confirm and/or Approve Health Benefits Waiver payments to the following employees for the period July 2017 through December 31, 2017 as per Negotiated Agreement:
- P. Applegate, C. Bille-Fracasso, M. Bryant, L. Chapman, T. Dworkin, T. Firetto, K. Foca, L. Gudzak, S. Kotch, M. McNichols, C. Mine, G. Narozniak, C. Quaglia, K. Sutter, C. Schmidlin and M. Welch
10. To Approve the 2016-2017 Audit presented by Robert A. Hulsart & Company with no recommendations.

A Motion was made by Mrs. Pease and seconded by Mrs. Septor to Confirm, Approve and/or Accept Finance Items 1-10.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Absent
Mr. Malden	Aye

P. PERSONNEL

1. To Approve and/or Confirm the following Professional Development Activities:
- a. Name: Daniel Cuiffo
 Date: 12/1/2017
 Topic: School IPM Coordinators
 Place: Ocean County Fire Academy Waretown, NJ
 Cost: Mileage
 - b. Name: Robyn Kurzynowski
 Date: 2/6/2018
 Topic: Foundations
 Place: Ann Robinowitz Ed. Center, Princeton, NJ
 Cost: \$350.00, Substitute, Mileage
 - c. Name: Michael Kelley
 Date: 2/22/2018
 Topic: Social Studies Strong
 Place: SRI & ETTC Office, Galloway, NJ
 Cost: 7 ETTC hours, Substitute, Mileage
 - d. Name: Carmen Quaglia
 Date: 5/23/2018 & 5/24/2018
 Topic: School Climate & Anti-Bullying Conference
 Place: Stockton University, Galloway, NJ
 Cost: \$199.00 for 2 Days, Substitute, Mileage
2. To Approve the attendance of Corrine Lucas at Western Governors University Online for a three (3) credit class, *Principles of Biology*, during the Fall 2017 semester, as per negotiated agreement.
3. To Approve the attendance of Theresa Firetto at Monmouth University for a three (3) credit class, *Human Resources Management and School Finance*, during the Spring 2018 semester, as per negotiated agreement.

PERSONNEL (Continued)

4. To Approve Kaitlyn Cook for the Literacy Fair Facilitator stipend position for the 2017-2018 school year at the Negotiated Rate.
5. To Approve Dawn Jauch for the Literacy Fair Facilitator stipend position for the 2017-2018 school year at the Negotiated Rate.
6. To Approve Maureen DeSanto-Scott for the Publicity Coordinator stipend position for the 2017-2018 school year at the Negotiated Rate.

A Motion was made by Mr. Hetzel and seconded by Mrs. Septor to Approve and/or Confirm Personnel Items 1 (a-d) and 2-6.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Absent
Mr. Malden	Aye

Q. POLICY

1. To Approve the first reading of the following new Policies and Regulations:

Policies

0169.02	Board Member Use of Social Networks
3437	Military Leave
4437	Military Leave
5516.01	Student Tracking Devices
7425	Lead Testing of Water in Schools
7440	School District Security
7441	Electronic Surveillance in School Buildings and on School Grounds
8507	Breakfast Offer vs. Serve
8630	Emergency School Bus Procedures
9242	Use of Electronic Signature

Regulations

5460.01	High School Transcripts
7101	Educational Adequacy of Capital Projects
7440	School District Security
7441	Electronic Surveillance in School Buildings and on School Grounds
8630	Emergency School Bus Procedures

A Motion was made by Mr. Hetzel and seconded by Mrs. Pease to Approve Policy Item 1.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Absent
Mr. Malden	Aye

R. PROGRAM

1. To Approve and/or Confirm the following field trip requests:

- a. Grade: 6th, 7th & 8th
Destination: Marquee Cinemas, Toms River, NJ
Program: "Wonder" - Character Building-Title IV
Date: 12/6/2017
Time: 8:30 a.m. to 12:00 p.m.
Transportation: Bus
Cost: \$8.00 per Student
- b. Grade: MD1/MD2
Destination: Lehmann School, Lakewood, NJ
Program: Service Learning
Date: 1/25/2018
Time: 9:30 a.m. to 12:30 p.m.
Transportation: Bus
Cost: N/A
- c. Grade: 6th Grade
Destination: Ocean County College, Toms River, NJ
Program: Cultural Diversity
Date: 1/30/2018
Time: 9:00 a.m. to 11:30 a.m.
Transportation: Bus
Cost: N/A
- d. Grade: Student Activities 8th MP 2 Incentive
Destination: FFS Lakehurst Bowling Center, Lakehurst, NJ
Program: Student Activities
Date: 2/16/2018
Time: 8:45 a.m. to 11:30 a.m.
Transportation: Bus
Cost: \$132.00 (May Change Based on # of Games Bowled)
- e. Grade: 7th Grade
Destination: Donovan Catholic, Toms River, NJ
Program: Scholastic Olympics
Date: 3/13/2018
Time: 2:30 p.m. to 5:30 p.m.
Transportation: Bus
Cost: \$200.00 Advance Deposit
- f. Grade: Student Activities 8th MP 3 Incentive
Destination: Algonquin Arts Theatre, Manasquan, NJ
Program: Student Activities
Date: 4/26/2018
Time: 9:00 a.m. to 12:00 p.m.
Transportation: Bus
Cost: \$342.00
- g. Grade: 1st Grade
Destination: Jenkinson's Aquarium, Pt. Pleasant, NJ
Program: Science- Living Things
Date: 5/4/2018
Time: 8:45 a.m. to 12:00 p.m.
Transportation: Bus
Cost: \$227.50

PROGRAM (Continued)

- h. Grade: Kindergarten
Destination: Jake's Branch County Park, Beachwood, NJ
Program: Science- Living Things Unit
Date: 5/7/2018
Time: 9:00 a.m. to 1:00 p.m.
Transportation: Bus
Cost: N/A
- i. Grade: 5th Grade
Destination: Popcorn Park Zoo, Forked River, NJ
Program: Language Arts - *Shiloh* Novel
Date: 5/11/2018
Time: 10:30 a.m. to 2:00 p.m.
Transportation: Bus
Cost: N/A
- j. Grade: 4th Grade
Destination: Cattus Island Park, Toms River, NJ
Program: Ecology Explorers
Date: 5/14/2018
Time: 9:00 a.m. to 1:30 p.m.
Transportation: Bus
Cost: N/A
- k. Grade: 3rd Grade
Destination: Cape May Zoo, Cape May, NJ
Program: Science
Date: 5/18/2018
Time: 9:00 a.m. to 2:30 p.m.
Transportation: Bus
Cost: Donation of \$80.00
- l. Grade: P.A.T.
Destination: Grounds for Sculpture, Hamilton, NJ
Program: P.A.T.
Date: 4/12/2018
Time: T.B.D
Transportation: Bus
Cost: \$5.00 per Student

A Motion was made by Mrs. Pease and seconded by Mrs. Septor to Approve and/or Confirm Program Items 1 (a-l).

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Absent
Mr. Malden	Aye

ANNOUNCEMENTS

- End of Second Marking Period January 30, 2018
- Parent Portal Opens February 2, 2018
- Faculty Meeting February 5, 2018
- PTA BINGO Night- 6:00 p.m.-8:00 p.m. February 9, 2018
- PTA Meeting- 3:00 p.m. February 13, 2018
- Abbreviated Day-Staff In-Service February 16, 2018
- President's Day-School Closed February 19, 2018

COMMUNICATION FROM THE PUBLIC

ADJOURNMENT

A Motion was made by Mrs. Pease and seconded by Mrs. Septor to adjourn the Regular Meeting of the Board of Education at 7:51 p.m.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Absent
Mr. Malden	Aye

RESPECTFULLY SUBMITTED