

**MINUTES OF THE  
REGULAR MEETING  
LAKEHURST BOARD OF EDUCATION  
TUESDAY, FEBRUARY 20, 2018  
(HELD IN THE MEDIA CENTER OF THE LAKEHURST ELEMENTARY SCHOOL)**

**A. CALL TO ORDER – 7:01 p.m.**

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on January 14, 2018, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Mr. J. Malden	President	Present
Mr. D. Burton	Vice-President	Present
Mrs. J. Septor	Member	Present
Mr. C. Hetzel	Member	Present
Mrs. D. Pease	Member	Present

Determination of existence of Quorum necessary to take action, by Board Secretary/School Business Administrator.

ALSO PRESENT:

<u>x</u>	Mrs. Fuhring	Superintendent
<u>x</u>	Dr. Barneman	Assistant Superintendent
<u>x</u>	Mr. Parlman	School Business Administrator
<u>x</u>	Mr. Zabarsky/Rep	School Board Attorney
<u>x</u>	Mrs. Rucci	Vice Principal

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

**CLOSED SESSION RESOLUTION**

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 (New Jersey Statutes Annotated) permits the exclusion of the Public from a Meeting in certain circumstances; and

WHEREAS, the public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE, BE IT RESOLVED by the Lakehurst Board of Education in the County of Ocean and the State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the herein after specified subject matter(s).
2. The general nature of the subject matter to be discussed is as follows:  
Legal and Personnel
3. It is anticipated that the matter(s) discussed will not be made public at any foreseeable time in the future;
4. This Resolution shall become effective immediately.



**I.     BUSINESS ADMINISTRATOR’S REPORT**

**J.     CORRESPONDENCE TO AND FROM THE BOARD**

**K.     PUBLIC COMMENTS ON AGENDA ITEMS**

**L.     OLD BUSINESS**

**M.     NEW BUSINESS**

**N.     BOARD BUSINESS**

1. To Approve the following requests for the use of Lakehurst District facilities:
  - a. Organization Name: Source 4 Teachers  
Organization Address: 800 Kings Highway Cherry Hill, NJ 08034  
Date(s) Desired: Monday, February 26, 2018  
Time Desired: 2:45 p.m. to 5:15 p.m.  
Proposed Use: Recruitment Meeting  
Location/Equipment Requested: Media Center
2. To Approve the Notice of Intent to Operate a School-Wide Title I Program for the 2018-2019 School Year.
3. To Approve the submission of the ESSA FY 2018 Amendment.
4. To Approve the submission of the PEA and PEEA FY 2019 Preschool Plans.
5. To Approve Laila Vogel for the first grade program for the upcoming 2018-2019 academic year on a tuition free basis, pending availability.
6. To Approve a Resolution approving a Confidential Agreement between Lakehurst Board of Education and a Lakehurst Board of Education employee.
7. To Approve a request for SEMI Waiver WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance WAIVER with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 school year; and WHEREAS, the Lakehurst School District Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) Medicaid eligible students and the current projection of eligible students in Lakehurst is 40.

A Motion was made by Mr. Burton and seconded by Mr. Hetzel to Approve Board Business Item 7.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

**O.      FINANCE**

1. To Confirm and Approve for Payment of Bills listed on the Bill Resolution dated February 20, 2018, totaling \$862,843.35.
2. To Accept the Secretary’s Report A-148 for January 31, 2018, with a Cash Balance of \$836,019.94.
3. To Accept the Treasurer’s Report A-149 for January 31, 2018, with a Cash Balance of \$836,019.94.
4. To Accept the Certification of No Over-expenditures:  
Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parliman, Board Secretary, certify that as of January 31, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

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Board Secretary	Date
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5. To Accept Financial Reporting:  
Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of January 31, 2018, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. To Confirm the transfers within the 2017-2018 school budget as per exhibits.  
**Exhibit: 17-21**
7. To Approve the tuition contract for one (1) special education student (SID# 8256364539) with the Ocean Mental Health Services in the amount of \$43,826.25 for the period of October 2017 through June 2018.

A Motion was made by Mr. Burton and seconded by Mr. Hetzel to Confirm, Approve and/or Accept Finance Items 1-7.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

**P.      PERSONNEL**

## 1. To Approve and/or Confirm the following Professional Development Activities:

- a. Name:            Stephanie Rucci  
Date:                2/6/2018  
Topic:                Conduct Away From School Grounds  
Place:                Mt. Laurel, NJ  
Cost:                 Mileage
  
- b. Name:            Abigaile Moyse & Alexis Visicaro  
Date:                11/28/17, 1/22/18, 1/23/18 and 2/6/18  
Topic:                K-3 NGSS Institute  
Place:                Little Egg Harbor School District, NJ  
Cost:                 \$300.00, Substitute, Mileage
  
- c. Name:            Melina Kotsolakis  
Date:                5/8/2018  
Topic:                Administrative Assistant Program  
Place:                Double Tree Hotel, Mt. Laurel, NJ  
Cost:                 \$100.00, Substitute, Mileage
  
- d. Name:            Cherie Menchini  
Date:                03/08/18  
Topic:                Guided Reading  
Place:                Mercer County Technical School, Pennington, NJ  
Cost:                 Substitute, Mileage

A Motion was made by Mr. Hetzel and seconded by Mr. Burton to Approve and/or Confirm Personnel Item 1(a-d).

## ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

**Q.      POLICY**

## 1. To Approve the second reading of the following new Policies and Regulations:

Policies

0169.02	Board Member Use of Social Networks
3437	Military Leave
4437	Military Leave
5516.01	Student Tracking Devices
7425	Lead Testing of Water in Schools
7440	School District Security
7441	Electronic Surveillance in School Buildings and on School Grounds
8507	Breakfast Offer vs. Serve
8630	Emergency School Bus Procedures
9242	Use of Electronic Signature

Regulations

5460.01	High School Transcripts
7101	Educational Adequacy of Capital Projects
7440	School District Security
7441	Electronic Surveillance in School Buildings and on School Grounds
8630	Emergency School Bus Procedures

**POLICY** (Continued)

A Motion was made by Mr. Hetzel and seconded by Mr. Burton to Approve Policy Item 1.

## ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

**R.      PROGRAM**

## 1. To Approve and/or Confirm the following field trip requests:

- |    |                 |                                   |
|----|-----------------|-----------------------------------|
| a. | Grade:          | Boys' Basketball Team             |
|    | Destination:    | Goetz Middle School Jackson, NJ   |
|    | Program:        | Basketball Game                   |
|    | Date:           | 2/15/2018                         |
|    | Time:           | 2:40 p.m. to 4:45 p.m.            |
|    | Transportation: | Bus                               |
|    | Cost:           | N/A                               |
| b. | Grade:          | 7th                               |
|    | Destination:    | Cattus Island, Toms River, NJ     |
|    | Program:        | Ecology Explorers                 |
|    | Date:           | 5/29/2018                         |
|    | Time:           | 9:15 a.m. to 2:30 p.m.            |
|    | Transportation: | Bus                               |
|    | Cost:           | N/A                               |
| c. | Grade:          | 5th                               |
|    | Destination:    | Jake's Branch Park, Beachwood, NJ |
|    | Program:        | Ecology Explorers                 |
|    | Date:           | 6/8/2018                          |
|    | Time:           | 8:30 a.m. to 12:45 p.m.           |
|    | Transportation: | Bus                               |
|    | Cost:           | N/A                               |

A Motion was made by Mr. Hetzel and seconded by Mr. Burton to Approve and/or Confirm Program Items 1(a-c).

## ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

**ANNOUNCEMENTS**

- |                                     |                   |
|-------------------------------------|-------------------|
| ● 8th Grade Girls' Tea              | February 23, 2018 |
| ● Mid-Third Marking Period          | March 5, 2018     |
| ● Faculty Meeting                   | March 5, 2018     |
| ● Literacy Fair                     | March 6, 2018     |
| ● PTA Book Fair                     | March 6-9, 2018   |
| ● Board Meeting                     | March 20, 2018    |
| ● Manchester HS Parent Info Session | March 22, 2018    |

**COMMUNICATION FROM THE PUBLIC**

**ADJOURNMENT**

A Motion was made by Mr. Hetzel and seconded by Mrs. Pease to adjourn the Regular Meeting of the Board of Education at 7:57 p.m.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

RESPECTFULLY SUBMITTED