

**MINUTES OF THE
REGULAR MEETING
LAKEHURST BOARD OF EDUCATION
TUESDAY, APRIL 17, 2018
(HELD IN THE MEDIA CENTER OF THE LAKEHURST ELEMENTARY SCHOOL)**

A. CALL TO ORDER – 7:00 p.m.

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on January 24, 2018, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mr. Malden	President	Present
Mr. Burton	Vice President	Present
Mrs. Septor	Member	Present
Mr. Hetzel	Member	Present
Mrs. Pease	Member	Present

Determination of existence of Quorum necessary to take action, by Board Secretary/School Business Administrator.

ALSO PRESENT:

<u> x </u>	Mrs. Fuhring	Superintendent
<u> x </u>	Dr. Barneman	Assistant Superintendent
<u> x </u>	Mr. Parlman	School Business Administrator
<u> x </u>	Mr. Zabarsky	School Board Attorney
<u> x </u>	Mrs. Rucci	Vice Principal

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

At this time, a Motion was made by Mrs. Pease and seconded by Mrs. Septor to amend the Agenda under L. of Old Business and M. under New Business with regard to bidding of the Preschool Expansion.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

D. APPROVAL OF MINUTES

A motion was made by Mrs. Septor and seconded by Mr. Burton to dispense with the reading and Approve the:

- Minutes of Work Session and Regular Meetings - March 26, 2018
- Minutes of Tentative Budget Adoption Meeting - March 26, 2018

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 (New Jersey Statutes Annotated) permits the exclusion of the Public from a Meeting in certain circumstances; and

WHEREAS, the public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE, BE IT RESOLVED by the Lakehurst Board of Education in the County of Ocean and the State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the herein after specified subject matter(s).
2. The general nature of the subject matter to be discussed is as follows:
Legal and Personnel
3. It is anticipated that the matter(s) discussed will not be made public at any foreseeable time in the future;
4. This Resolution shall become effective immediately.

A Motion was made by Mrs. Septor and seconded by Mr. Burton to move on the above Resolution.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

Time In: 7:03 p.m.

Time At Conclusion Of Closed Session: 7:23 p.m.

**E. BOARD OF EDUCATION INFORMATION COMMITTEE REPORT/
SPECIAL REPORT**

F. SUPERINTENDENT'S REPORT

1. Policy 5111
2. Joint Base Training

G. ASSISTANT SUPERINTENDENT'S REPORT

- | | |
|-------------------------------|----------------------|
| 1. HIB Report - March 2018 | 1 - Investigation(s) |
| | 1 - Confirmed |
| 2. Preschool Update 2018-2019 | |

H. VICE PRINCIPAL'S REPORT

1. Fire Drill Report:

<u>Date</u>	<u>Time</u>	<u>Duration</u>
3/28/2018	8:35 a.m.	1 minute 12 seconds

2. Security Drill: Lock Down Active Shooter

<u>Date</u>	<u>Time</u>	<u>Duration</u>
3/28/2018	8:30 a.m.	4 minutes 54 seconds

Exhibit: 17-27

3. Recognition of Emily Toro-Aviles for Scholastic Olympics achievement.

I. BUSINESS ADMINISTRATOR'S REPORT

J. CORRESPONDENCE TO AND FROM THE BOARD

K. PUBLIC COMMENTS ON AGENDA ITEMS**L. OLD BUSINESS**

1. To reject all bids for the Preschool Expansion Project.

A Motion was made by Mrs. Septor and seconded by Mr. Burton to Approve Old Business item 1.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

M. NEW BUSINESS

1. To rebid Preschool Expansion Project.

A Motion was made by Mrs. Septor and seconded by Mrs. Pease to Approve New Business item 1.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

N. FINANCE

1. To Confirm and Approve for Payment of Bills listed on the Bill Resolution dated April 17, 2018, totaling \$1,238,723.45.

2. To Accept the Secretary's Report A-148 for March 31, 2018, with a Cash Balance of \$862,794.88.

3. To Accept the Treasurer's Report A-149 for March 31, 2018, with a Cash Balance of \$862,794.88.

4. To Accept the Certification of No Over-expenditures:
Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parlman, Board Secretary, certify that as of March 31, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

Board Secretary

Date

5. To Accept Financial Reporting:

Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c)4 certify that as of March 31, 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. To Confirm the transfers within the 2017-2018 school budget as per exhibits.

Exhibit: 17-29

FINANCE (Continued)

7. To Approve increases in the 2017-2018 budget revenues and expenses to recognize additional unanticipated tuition revenue and reimbursement of transportation costs revenue according to the following schedule:

<u>Revenues</u>		<u>Expenses</u>	
Tuition	\$16,992.50	Out of Dist. Transportation	\$12,700.80
Transportation	\$12,700.80	Out of Dist. Spec Ed Tuition	\$16,992.50

A Motion was made by Mrs. Pease and seconded by Mrs. Septor to Confirm, Approve and/or Accept Finance Items 1-7.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

O. PERSONNEL

1. To Approve the following Professional Development Activities:

- a. Name: Daniel Cuiffo
Date: April 27, 2018
Topic: Achieve Sustainability in Your School
Place: Galloping Hill Clubhouse Kenilworth, NJ
Cost: Mileage
- b. Name: Loren Fuhring
Date: May 16 -18, 2018
Topic: NJASA/NJAPSA Spring Leadership Conference
Place: Harrah's Atlantic City, NJ
Cost: \$550.00 and Mileage
- c. Name: Robyn Kurzynowski
Date: May 8, 2018
Topic: Foundations
Place: Ann Robinowitz Education Center Princeton, NJ
Cost: \$350.00 and Mileage

2. To Approve the renewal of Contracts for 2018-2019 Full-Time Non-Certified Staff as per Exhibit. **Exhibit: 17-28**
3. To Approve the renewal of Contracts for 2018-2019 Part-Time Non-Certified Staff as per Exhibit. **Exhibit: 17-28**
4. To Approve the renewal of Contracts for 2018-2019 Full-Time Tenured Certified Staff as per Exhibit. **Exhibit: 17-28**
5. To Approve the renewal of Contracts for 2018-2019 Part-Time Non-Tenured Certified Staff as per Exhibit. **Exhibit: 17-28**
6. To Approve the renewal of Contracts for 2018-2019 Full-Time Non-Tenured Certified Staff as per Exhibit. **Exhibit: 17-28**
7. To Approve the renewal of Contracts for 2018-2019 Full-Time and Part-Time Administrative and Support Staff as per Exhibit. **Exhibit: 17-28**
8. To Approve Carrie Fracasso as a Homebound Instructor for ten hours per week for six weeks at the negotiated rate. **Exhibit: 17-28**

PERSONNEL (Continued)

A Motion was made by Mr. Hetzel and seconded by Mr. Burton to Approve Personnel Items 1 (a-c) and 2-8.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

P. PROGRAM

1. To Approve the following field trip requests:

- | | | |
|----|-----------------|---|
| a. | Grade: | 4 Year Old Preschool Classes |
| | Destination: | Manchester Library Manchester, NJ |
| | Program: | Literacy |
| | Date: | 4/24/2018 |
| | Time: | 10:30 a.m. to 12:00 p.m. |
| | Transportation: | Bus |
| | Cost: | N/A |
| b. | Grade: | 8th Grade Class Trip |
| | Destination: | Eastern State Penitentiary/Phillies Game Philadelphia, PA |
| | Program: | Student Activities |
| | Date: | 5/10/2018 |
| | Time: | 8:00 a.m. to 5:00 p.m. |
| | Transportation: | Bus |
| | Cost: | Eastern State - \$289.00 & Phillies - \$395.00 |
| c. | Grade: | LES Grades 2 & 3 LEGO® League Jr. |
| | Destination: | Livingston Oval Livingston, NJ |
| | Program: | LEGO® Club |
| | Date: | 5/19/2018 |
| | Time: | 8:00 a.m. to 4:15 p.m. |
| | Transportation: | Bus |
| | Cost: | N/A |

A Motion was made by Mrs. Pease and seconded by Mrs. Septor to Approve Program Items 1(a-c).

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

ANNOUNCEMENTS

- | | |
|--------------------------------------|------------------------|
| ● 3rd Marking Period Honors Assembly | April 30, 2018 |
| ● PARCC Make-Up Testing | April 30 - May 4, 2018 |
| ● Art Show & Senior Day | May 2, 2018 |
| ● Honor's Recognition Dinner | May 3, 2018 |
| ● Faculty Meeting | May 7, 2018 |
| ● Teacher's Appreciation Day | May 8, 2018 |
| ● PTA Meeting | May 8, 2018 |
| ● Pre-K/Kindergarten Registration | May 8-9, 2018 |
| ● PTA BOGO Book Fair | May 9-11, 2018 |
| ● Board Meeting | May 15, 2018 |
| ● Mid-4th Marking Period | May 15, 2018 |
| ● PARCC Algebra | May 14-16, 2018 |

COMMUNICATION FROM THE PUBLIC

ADJOURNMENT

A Motion was made by Mr. Hetzel and seconded by Mr. Burton to adjourn the Regular Meeting of the Board of Education at 8:13p.m.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Aye
Mrs. Septor	Aye
Mr. Burton	Aye
Mrs. Malden	Aye

RESPECTFULLY SUBMITTED