

**MINUTES OF THE
REGULAR MEETING
LAKEHURST BOARD OF EDUCATION
TUESDAY, DECEMBER 18, 2018
(HELD IN THE LAKEHURST COMMUNITY CENTER)**

A. CALL TO ORDER - 7:00 p.m.

The Lakehurst Board of Education is called to order in compliance with the Open Public Meeting Act Public Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the *Asbury Park Press* on January 14, 2018, posted on the bulletin board of the Borough Clerk and posted on the school bulletin board.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mr. Malden	President	Present
Mr. Burton	Vice President	Present
Mrs. Septor	Member	Present
Mr. Hetzel	Member	Absent
Mrs. Pease	Member	Present

Determination of existence of Quorum necessary to take action, by Board Secretary/School Business Administrator.

ALSO PRESENT:

<u>x</u>	Mrs. Fuhring	Superintendent
<u>x</u>	Dr. Barneman	Assistant Superintendent
<u>x</u>	Mr. Parlman	School Business Administrator
<u>x</u>	Mr. Zabarsky	School Board Attorney
<u>x</u>	Mrs. Rucci	Vice Principal

The Agenda is available to the public on the Monday before a Board Meeting, at the Board Office.

D. APPROVAL OF MINUTES

A motion was made by Mrs. Septor and seconded by Mr. Burton to dispense with the reading and Approve the:

- Minutes of Board Retreat, Work Session and Regular Meeting - November 20, 2018

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

**E. BOARD OF EDUCATION INFORMATION COMMITTEE REPORT/
SPECIAL REPORT**

- PTA still working on memberships;
- It was a great holiday workshop.

F. SUPERINTENDENT’S REPORT

- | | |
|---|---------------------------------------|
| 1. HIB Report - November 2018 | 0 - Investigation(s)
0 - Confirmed |
| 2. Building Update – Calendar altered to provide time to get school ready for students on January 7 th . | |
| 3. School Calendar | |

G. ASSISTANT SUPERINTENDENT’S REPORT

1. Schoolwide Title I Programs
2. New Preschool Orientation

H. VICE PRINCIPAL’S REPORT

- | | | | | |
|---|---------------------------|---------------------------|---|-----------------------|
| 1. Fire Drill Report: | <u>Date</u>
10/25/2018 | <u>Time</u>
2:15 p.m. | <u>Duration</u>
55 seconds | |
| 2. Security Drill: Off-Site Non-Fire Evacuation | <u>Date</u>
10/25/2018 | <u>Time</u>
2:16 p.m. | <u>Duration</u>
5 minutes 41 seconds | Exhibit: 18-13 |
| 3. Fire Drill Report: | <u>Date</u>
11/27/2018 | <u>Time</u>
11:45 a.m. | <u>Duration</u>
53 seconds | |
| 4. Security Drill: Table Top Review | <u>Date</u>
11/26/2018 | <u>Time</u>
2:00 p.m. | <u>Duration</u>
30 minutes | Exhibit: 18-14 |

I. BUSINESS ADMINISTRATOR’S REPORT**J. CORRESPONDENCE TO AND FROM THE BOARD****K. PUBLIC COMMENTS ON AGENDA ITEMS****L. OLD BUSINESS****M. NEW BUSINESS****N. BOARD BUSINESS**

1. To Approve the following Revised Lakehurst School District Calendar for the 2018-2019 school year as per exhibit. **Exhibit: 18-15**

A Motion was made by Mrs. Pease and seconded by Mr. Burton to Approve, Confirm and/or Accept Board Business Item 1.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

O. FINANCE

1. To Confirm and Approve for Payment of Bills listed on the Bill Resolution dated December 18, 2018, totaling \$508,764.04.
2. To Accept the Secretary's Report A-148 for November 30, 2018, with a Cash Balance of \$644,673.08.
3. To Accept the Treasurer's Report A-149 for November 30, 2018, with a Cash Balance of \$644,673.08.
4. To Accept the Certification of No Over-expenditures:
Pursuant to N.J.A.C. 6A:22-2.11(c)3, I, Barry Parliman, Board Secretary, certify that as of November 30, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

 Board Secretary

 Date

5. To Accept Financial Reporting:
Through the adoption of this resolution, we, the Lakehurst Board of Education, pursuant to N.J.A.C. 6A22-2.11(c)4 certify that as of November 30, 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To Confirm the transfers within the 2018-2019 school budget as per exhibit.

Exhibit: 18-16

A Motion was made by Mrs. Septor and seconded by Mrs. Pease to Confirm, Approve and/or Accept Finance Items 1-6.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

P. PERSONNEL

1. To Approve Kaitlin Cook for a prorated stipend position, as a Student Activity Advisor, for the remainder of the 2018-2019 school year as per negotiated contract.
2. To Approve Breanne Benedicks, 2 New York Court, Jackson, NJ 08527, as a preschool paraprofessional Step 1 effective January 2, 2019 through June 30, 2019 pending completion of each criminal history check and the applicant's attestation he/she has not been convicted of any disqualifying crime pursuant to N.J.S.A.
3. To Approve Dina Puglisi, 123 Easy Street, Howell, NJ 07731, as a preschool paraprofessional Step 4 effective January 2, 2019 through June 30, 2019 pending his/her release from St. Joe's and completion of each criminal history check and the applicant's attestation he/she has not been convicted of any disqualifying crime pursuant to N.J.S.A.

PERSONNEL (Continued)

4. To Approve Julie Kerr, 805 Brewers Bridge Road Apt. 20K, Jackson, NJ 08527, as a preschool teacher Step 4 BA effective January 2, 2019 through June 30, 2019 pending completion of each criminal history check and the applicant's attestation he/she has not been convicted of any disqualifying crime pursuant to N.J.S.A.
5. To Approve Kristen Wieme, 41 Sunnyside Drive, Bayville, NJ 08721, as a preschool teacher Step 3 BA effective January 2, 2019 through June 30, 2019.

A Motion was made by Mrs. Pease and seconded by Mrs. Septor to Approve and/or Confirm Personnel Items 1-5.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

Q. PROGRAM

1. To Approve and/or Confirm the following field trip requests:

a. Grade:	All School
Destination:	Lakehurst Community Center
Program:	PTA Holiday Workshop
Date:	December 4-5, 2018
Time:	8:30 am - 2:00 pm
Transportation:	Bus
Cost:	N/A

A Motion was made by Mrs. Septor and seconded by Mr. Burton to Approve and/or Confirm Program Items 1(a).

ROLL CALL VOTE:

Mrs. Pease	Abstain
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

ANNOUNCEMENTS

- | | |
|--------------------|----------------------|
| ● Winter Recess | December 24-31, 2018 |
| ● Winter Recess | January 1, 2019 |
| ● Building Reopens | January 2, 2019 |

COMMUNICATION FROM THE PUBLIC

ADJOURNMENT

A Motion was made by Mrs. Pease and seconded by Mr. Septor to adjourn the Regular Meeting of the Board of Education at 7:22 p.m.

ROLL CALL VOTE:

Mrs. Pease	Aye
Mr. Hetzel	Absent
Mrs. Septor	Aye
Mr. Burton	Aye
Mr. Malden	Aye

RESPECTFULLY SUBMITTED